

Stanley Park Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Wednesday 21 May 2025

Time: 9am

Venue: Akaroa Community Boardroom

Present

Charles de Lambert (Chairperson), Elizabeth Haylock (Vice Chairperson), Barry Brunton, Kit Grigg, Adam Martin, Pam Whyte, Dave Janett and Sarah Ott

In Attendance

Linda Burkes (CCC Governance Advisor), Hannah Murdoch (CCC Parks Representative),

1. Apologies

Peter Haylock, Dave Whyte, Chris Mangels, Nigel Harrison

Moved: Sarah Ott / Elizabeth Haylock

2. Declarations of Interest

Nil

3. Public Forum

Josie Schroder (Team Leader Community Partnerships – Rangers)

4. Confirmation of Minutes

That the minutes of the previous meeting held on 19 February 2025 at the Christchurch City Council Akaroa Boardroom be confirmed.

Moved: Elizabeth Haylock / Pam Whyte

5. Matters Arising

5.1 To carry forward - Mario is to attend to Periwinkle, blackberry and broom however this is not currently a priority. Hannah advised was on the 'to do' list. Hannah to check again - team have been short staffed

5.2 Hannah has sent CCC risk matrix to Sarah so that she can use to report issues.

5.3 Sarah to follow up with Nigel to get an update regarding his comment at the last meeting that the Community Board was looking to tourism funding to help repair and enhance the track network.

5.4 Sarah circulated the current map available of Stanley Park (Rob Donald Trust map). There was some discussion about access to the map. Information centre staff had advised Sarah that the map was \$2.50 and they could only take cash which they stated lots of tourists didn't have. Hannah discussed the CCC walking tracks website.

It was agreed that Hannah would:

- check that the Stanley Park map was up to date
- ensure an up to map was linked to the CCC walking tracks website
- investigate if a QR code linking to the website could be put on the sign at main park entrance.

It was also agreed that Adam would talk to the ADP representative about ensuring that the information centre staff referred visitors to the CCC walking tracks and bankspeninsulawalks.co.nz websites.

5.5 Survey feedback was received as follows:

Compliments:

- Well maintained
- Enjoyable
- Easy access
- Family friendly
- Provides open space and bush
- Dog friendly
- Amazing views
- Great spot in the middle of Akaroa - "We are so lucky to have this available in the middle of Akaroa. Thank you for looking after it so well", "asset to Akaroa"
- Part of variety of parks within Akaroa - Stanley Park provides a wild space and some steeper tracks
- Enjoy birdsong

Improvements:

- Improved/more signage e.g. by station
- Track improvements and completion of tracks
- More weed eating needed
- Maintenance of existing tracks
- Not enough publicity in the community to give awareness to locals and visitors
- Dissatisfaction of track from Beach Rd - steps are slippery, dangerous gravel
- More seating
- Not accessible for wheelchairs, prams

5.6 To carry forward - Sarah to draft a good news story / letter to Akaroa Mail editor later in year once funding received / track improvements completed?

6. Health and Safety

6.1 Charles confirmed that the committee should pass issues to Sarah who will communicate with Hannah.

7. Correspondence

7.1 Emails received from Hannah regarding H&S matrix.

7.2 Emails received from Linda regarding minutes and inclusion in community board report.

7.3 Email received from Linda regarding annual plan and community board submission.

7.4 Email received from Hannah re park survey.

7.5 Email were sent and received re annual bid plan process. Apology received re communication of process, Linda's offer to attend today's meeting and communication around presentation topics.

8. General Business

8.1 Linda presented on the following topics:

- Overview of governance structure and where the Stanley Park Reserve Committee fits in, key contacts etc
- Committee roles and responsibilities
- Key dates and feedback / input required from the committee to community board and / or CCC

Linda to provide copy of presentation slides and notes to Sarah following the meeting for circulation to the committee.

8.2 Hannah to give Mario the list of maintenance items and she encouraged the committee to report maintenance issues via snap send solve.

8.3 New track funding from the Parks budget is looking promising. Hannah is currently engaging with professional project manager to ensure the new track project is properly specified and managed. This will take a little more time but result in a better long-term outcome for the park.

11. Next Meeting

Next meeting will be held Wednesday 20 August, 9am at Christchurch City Council Akaroa Boardroom.

Meeting closed at 10.30am.

Maintenance Issues

- Broken gate from Penlington Place (we understand was damaged by contractor)
- Stay removed from strainer post next to kissing gate (above fire station)



- View to be opened up by seat on right side track on way up to French village



- Old mans beard by gate to French village



- Onga Onga on track between French village and Watson Street



- Overgrown vegetation coming down from top of park over stile.



- Periwinkle, blackberry and broom above main entrance

