

Cass Bay Reserve Committee MEETING MINUTES

Minutes Meeting held:

Date: 4.6.2025

Time: 7.30pm

Venue: Banks Peninsula Community Board Meeting Room.

Present

Jenny Healey (chair) Marjorie Russell (minutes Secretary) Warner Russell, Liz Hales, Ine Smit, Karen Branwell, Noraini Abba. Dave Taylor. Chris Nee.

In Attendance

Council staff members: Paul Develin.

Councillor, Community Board: Tyrone Fields

1. Apologies :

Hannah Murdoch, Jeremy Webb.

2. Declarations of Interest

2.1 Jenny reports that she has a conflict of interest with a letter of support for Community. Tyrone said this was not the case as she personally had nothing percutaneous to gain

3. Public Forum

3.1 Nil

4. Confirmation of Minutes

4.1 Confirmation of previous meetings minutes 2nd April . Warner and Liz.

5. Matters Arising

5.1 Bunker 10 Update. Paul Devlin reported that renovations taking far too long. Things still to do: Power reconnected; lighting;) perspect for window over light fittings; Ceiling; secure gap between wall and clean contamination out; Contamination of the soil around the building. Paul will take up more responsibility. Do we still need the container that Rodney was to organise? Chris suggested consulting the Sea Cadets re metering and power supply.

5.2 Tom's Nomination for Matariki star has been submitted.

5.2PDs helped with preparation of planting day 25 May. But difficult to organise when they were coming and they need more supervision and support from committee members

5.3 Signage. Still waiting so Paul will look into this.

5.4 Steadfast- Irrigation top-tank empty. More tanks need fitting before summer – new water supply found that can reach.

(Paul /Rodney). Update on Pony Point track: new work Paul/Nick.

Landscape plan for the whole of Pony Point required and will happen. Benches for Pony Point track made by Simon Bannister will be part of plan. New Track is looking good but dead trees and scrub removal is required. Paul reported that this is possible and ongoing removal of eucalypts and other trees could happen in future.

5.5 Road repaired down to the boat shed. Will be done by 15th June.

7. Correspondence

7.1 Hannahs feedback re, Number 8 Cass Bay Place, encroachment on to council reserves.: The enforcement people will put a notice on property title. Are there any photos? Can we make a formal reply. Karen proposes that we reply to Hannah and the compliance section of the council. Tyrone is sending a message to council asking the staff to investigate.

7.2 Staff financial and operational report. NIL

9. Update from Working Groups

9.1 In General Business

10. General Business

10.1 MOACUs Ine reported that Beach clean-up at Corsair and Cass was successful. Lots of rubbish collected.

10.2 Planting days:

- 25th May great success: 32 volunteers and 600 plants in by Lunch time
- TKK, 100 Totara. To go up on felled Poplar site – 28th June. Planting day: the poplars need sawing up and stabilising. Question is who can /will do this planting. There is a Health and Safety concern re working in this area. Chloe from Dylan's team thinks it's dangerous for the public. Perhaps Dylan's team could do it. Paul to investigate.
- Cholmondeley, 76 Kaikomako plants collected after they looked after them for us. Date for proposed planting? Jenny proposed a Designated Cholmondeley Children's Centre gardens in Steadfast. Committee all agreed. Meeting on the 5th June to confirm site, Jenny and Warner.
- Pony Point track Planting day 15th June:
Help with preparation to plant 500 trees is required. Ledges need cutting, plant and protectors need putting out. Walk and meeting at Pony Point to plan the planting layout etc for planting day on 15th June – Ine is co ordinating best time for who is available. Jenny, Ine, Karen, Marjorie, Warner and Liz to attend and help with prep. PD's may be available to help on the Saturday 14th.

10.3 Steps on track to Summit Road – Warner - Paul will look into adding risers to the establishing of steps.

10.4 Nursery at Steadfast: Concerning Brian Downie and the nursery. He has expressed his intention to keep ownership of his plants and plastic in the nursery. Some people on the committee find his presence intimidating. We will continue using the nursery to store plants for now with Paul and Rodney's approval. Council will continue to attempt to make contact with him.

10.5 The Reserve Committee formally supports the establishment of the community centre at Steadfast in the place/site of the “garage”. Warner proposed and Marjorie seconded. All agreed. Marjorie to write letter of support on behalf of committee.

Other General Business:

Box drains between Cass and Corsair Bay are blocked. Action: Dave and Liz.

Junior Bike track in Steadfast. Jeremy asks if the Council rep at the meeting could talk to Nick Singleton re surveying the track as winter is the best time. Paul said he would contact Nick re this.

Chris said there is a Kowhai to plant at Steadfast in memory of deceased cadet. Paul asked that it be a Local Kowhai.

Chris enquired when will ground work to get the clearance from asbestos for Steadfast buildings be done? When will that happen? Council will need to clear this. No clear time frame.

11. Next Meeting

6th of August. at Community Board meeting room 7.30.

Meeting finished 9.00pm

- **Volunteer Hours: March April May (Jenny is waiting to hear from more people)**
 - Jenny Healy 75+
 - Warner R 90+
 - Laura 12
 - Mike 3
 - Gary 53
 - Liz 15
 - Karen 5
 - Mike J 3+
 - Jeremy 3
 - Dave T 3
 - Charlotte 6
 - Marjorie R 10
 - Other volunteers at working bees and planting days 130