

## Stanley Park Reserve Committee

### MEETING MINUTES

#### Minutes of the Ordinary Meeting held:

**Date:** Wednesday 20 August 2025  
**Time:** 9am  
**Venue:** Akaroa Community Boardroom

#### Present

Charles de Lambert (Chairperson), Elizabeth Haylock (Vice Chairperson), Barry Brunton, Kit Grigg, Adam Martin, Pam Whyte, Dave Whyte and Sarah Ott

#### In Attendance

Suky Thompson

#### 1. Apologies

Peter Haylock, Hannah Murdoch, Dave Janett, Chris Mangels

**Moved:** Elizabeth Haylock / Pam Whyte

#### 2. Declarations of Interest

Nil

#### 3. Public Forum

Suky Thompson

#### 4. Confirmation of Minutes

That the minutes of the previous meeting held on 21 May 2025 at the Christchurch City Council Akaroa Boardroom be confirmed.

**Moved:** Elizabeth Haylock / Pam Whyte

#### 5. Matters Arising

5.1 To carry forward - Mario is to attend to Periwinkle, blackberry and broom however Hannah has previously advised this is not currently a priority. Elizabeth commented that weeding teams had been in the park on at least two occasions since the last meeting and although significant work had been done weeds were still a concern. In particular:

- Gorse on neighbouring McGovern property at top of park and at 17 Rue Noyer (this needs to be cleared back 10 metres)
  - Bone seed below weather station and at top of park
- 5.2 Sarah emailed Nigel Harrison on 8 August to get an update regarding his comment at the February meeting that the Community Board was looking to tourism funding to help repair and enhance the track network. No response has been received to date.
- 5.3 Hannah circulated the latest CCC website map prior to the meeting and has asked the Committee to check this. Upon review it was noted that the map is not accurate (eg contains a track from Penlington gate down the fence line which is not a track, some upper tracks in the park are included). The Committee agreed the CCC website should reflect the map as detailed on the sign at entrance to the park on Beach Road. Suky offered to GPS the park tracks so that this could be sent to CCC for upload. The committee supported this initiative. Suky to action and share.
- 5.4 Hannah has advised a QR code can be added to the sign at the main entrance. The Committee are supportive of this however wish to ensure that any QR code links to an accurate map. Adam suggested that the Committee could control where the QR is linked to either the Rod Donald Trust or CCC website depending on which was accurate. Adam to action.
- 5.5 To carry forward - Adam to talk to the ADP representative about ensuring that the information centre staff referred visitors to the CCC walking tracks and bankspeninsulawalks.co.nz websites.
- 5.6 To carry forward - Sarah to draft a good news story / letter to Akaroa Mail editor later in year once funding received / track improvements completed?

## **6. Health and Safety**

- 6.1 The Committee recorded their concern about the lack of progress addressing safety concerns and access to the park with the steep gradient of tracks, rolling gravel and slippery surfaces. The Stanley Park Walking Tracks Comments document written by Technical Services Design to provide high level comment options gave 3 options but nothing in concrete about what they think should be done to resolve the issue. The Committee felt the money spent on that report would have been better spent directly on addressing the immediate track issues.
- 6.2 A local resident reported a recent fall and injury in the park. Pam to follow up and get details to Sarah so that this incident can be formally reported.
- 6.2 Charles reconfirmed that the committee should pass incident details to Sarah who will communicate with Hannah.
- 6.4 It was agreed that Charles would contact Nigel to further discuss the Committees concerns. note: Charles has since reported that Nigel has asked a member of the Committee to come and talk to the Community Board about the poor state of the tracks in Stanley Park

## **7. Correspondence**

7.1 Emails sent to and received from Linda regarding May meeting minutes and presentation slide deck.

7.2 Emails sent to and received from Mario regarding confirmation of road side mowing areas.

7.3 Emails were sent to and received from Linda regarding new Community Board first meeting (no date has been set as yet).

7.4 Emails received from Hannah re park map, QR code, Stanley Park Walking Track Comments document and grazing request.

## **8. General Business**

8.1 Track Improvement priorities were discussed. It was agreed that once Suky has completed the GPS survey of the track that the Committee would complete a Park walk with a view to preparing a report detailing track condition, areas of concern and priorities. The Committee decided as part of next year's submission for capital to prepare their own report around the tracks including a priority and work required for the next 3-4 years to upgrade the tracks to a suitable walking standard.

8.2 Committee to continue to report maintenance issues via Snap Send Solve.

8.3 Grazing proposal from Roy Borelli (2 sheep for 1 month) was discussed and approved. It was agreed that the new Committee need to look at the grazing policy with no current licence in place.

note: Hannah has since advised

"Going forward, if the committee are keen to continue grazing for managing the grassland, we would have to look at a formal Grazing Licence. For now, if Roy's sheep are there for just a month, and there is water, and no damage to parks asset, that's fine."

## **11. Next Meeting**

Next meeting TBC subject to timing of inaugural Community Board meeting. Currently scheduled for 19 November - 9am at Christchurch City Council Akaroa Boardroom. Sarah to follow up and once date for the Community Board meeting is confirmed book for the Triennial public meeting with a general meeting to follow.

**Meeting closed at 10.25am.**