

Allandale Reserve Management Committee

Minutes of Meeting Tuesday 25th March 2025

7:00pm: Otoromiro Hotel

Present: Graham Barrell (GB), Kerry Turner, Denis Aldridge, Marty Stanley, Jan Millar, Kate Bould, Karen Banwell (minutes) and CCC staff Andrea Wild and Hannah Murdoch.

Apologies: Reg Mathews, Grania Ormond,

GB as chair moved apologies be accepted – Denis, seconded Kate – carried.

Minutes of Previous Meetings:

1. GB as chair moved a motion for the minutes of the meeting of 28 August 2024 to be approved as true and correct. Carried

Correspondence: update from Andrea – breakdown of what is happening re the hall.

General Business

1. Letter of resignation received from Jeanette Stanley, GB accepted the resignation and will write a letter thanking her for her involvement.
2. ARMC has received a donation of \$80 from Penny Mahy and Rob Stowell. GB motioned to acknowledge the donation.
3. Hall update: mechanical ventilation has been completed, internal repairs done, maintenance plan - scheduling what needs to be done. The hall cannot be opened until the water readings are ok and all mold spores are cleared. City Care have done an assessment of what needs to be done but it has said they are not going to be involved; Apex are looking into it. Trevor Martin from Facilities Management is the project manager and reports to Matt Pratt.
4. Marty - noted the extractor fan is noisy, with 2 being used for ventilation / air circulation.
5. ARMC requests a handover on how everything works.
6. GB thanked Andrea for all her continuous pushing to get the hall reopened.
7. Triennial Plan: Kerry presented a draft of the Plan. Andrea has taken the document and split it into the different areas of the Council who are responsible for each component of work or maintenance.
Hannah said Parks can help with repairs, can add in the Allandale layby as we would like this to be in the reserve schedule. Have some bird signs to tailor to Allandale.
Kerry went through the list of activities and discussed what could be done.
GB suggested that ARMC discuss with GBCA as to who will manage the bookings for the hall.
GB moved to accept the wording of the two sentences outlined in the agenda be approved.

Governors Bay Community Association, as an Incorporated Society, manages the financial transactions associated with the booking of Allandale Hall.
and

This is in recognition of the fact that as a subordinate body of the Community Board, Allandale Reserve Committee can provide the governance of the hall but cannot handle money, employ contractors, etc.

Kate moved / Martin seconded.

8. There is a need to evaluate the options of the GBCA and ARMC for inclusion of other areas within the Triennial Agreement. The Red Zone is managed by the CCC Red Zone team through Zane Lazare and Sarah Mankelow so cannot be included. Hannah offered to help with other reserves and provide support for planting etc.
9. Discussion on governance role versus management role for the ARMC.
10. Kerry view – predator free zone for the area, and may have greater input to dealing with this. GB reiterated governance role for Allandale and could apply to other parts of GB as outlined. Kate explained about Cholmondeley Reserve, how GB needed a flat area for children and the tennis courts – locals supported the use of reserve funding. This has provided an area that is now a partnership from Parks. Discussion on working with Council. Kerry suggested the ARMC/ GBCA could develop projects with the community.
11. Discussion on the Head to Head Walkway and where can walk through now.
12. Hannah will update and make a table on maintenance and capital projects and where responsibility lies between CCC and ARMC. Hannah to send back.
13. Kate brought up the issue of freedom campers at the Allandale layby and the jetty area.

GB closed the meeting at 8.30pm