

Okains Bay Reserve Committee

Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 17 June 2026

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Present: Wayne Kay, Judy Thacker, Nigel Intemann, Richard Boleyn, Nick Thacker

In Attendance:

Amour-Jane Ryan, Hayden Kennedy and Asif Hussain

Via Online Teams: Sharon Henderson and Dane Moir.

1. Apologies

Lester Fletcher, Graeme Page, Kelly Governor, Whitney Cocking and Aporini Deer.

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Richard/Nigel that the Okains Bay Reserve Committee meeting minutes held on 15 April 2026 be confirmed as a true and correct with correct date (not 18 February 2026) Carried.

5. Matters Arising

5.1 Feedback on Triennial and Operational Plan: Kelly and Whitney to consult with Koukourarata and submit a written report before next meeting on 19 August 2026.

5.2 Draft letter re: donating and planting native plants in the campground. *Amour to draft letter.*

5.3 Calculations for price increases at campground. Hayden explained.

The following price increases will take effect on 1st October 2026:....Adult campers\$1 per night

increase = \$18 shoulder season and \$19 peak season. Child campers no increase \$8 per night all year round. 3-5 year olds now charged child rate per night and under 3 are free.

Short long stay fee \$2 per day increase = \$5 per day the days that campers' sites are set up and no one is staying on site (maximum of 21 nights they can leave their site set up).

ALL LONG STAY AND NZMCA MEMBERS STAY AT A DISCOUNTED RATE OF \$17 PER NIGHT PER ADULT. NO DISCOUNT FOR CHILDREN.

Long stay fee \$50 increase for annual fee - \$900 annual fee (\$425-25 prepaid adult nights, \$275 long stay fee - \$200 bond that is refundable if their site is packed up and removed by the end of our season 31 May each year. If their site is not removed by this time, they forfeit the bond). Most long stay campers leave their bond to be carried over to the following season.

No-go areas will be designated for long stay campers by Amour and Hayden before 1st September 2026.

Moved Judy/Richard that the new pricing and age changes be sent to the Banks Peninsula Community Board for approval. Carried.

5.4 Power upgrade. Discussions are ongoing with solar company and electrician.

5.5 Balance sheet. Colin will present financial statements twice a year, at the beginning and end of the season.

5.6 Landscape Plan including newly planted and pest plant areas. Hayden has consulted with Judy, Michelle, Darren, Amour and Paki to form a working document with a map of plantings, tree work, pest plant locations, spray work, key dates key actions with people assigned to projects. Photos of before and after to be taken to keep track of work.

5.7 Maintenance Plan key jobs, dates and actions will be assigned for certain people to manage and they will be responsible for completing those tasks.

5.8 Plan to move old school to Sefton's Park. Discussion ongoing with Enhancement Society and local community re: feasibility of moving the old school to Sefton's Park for use as a community facility. *Ongoing*

5.9 Council staff plan to demolish Community Hall. Discussion re: costs to replace or demolish the Community Hall. Decision that clearing the site would be cheapest option. Query re: Hall Replacement funds that were built up over 20 years of over \$500k. *Ongoing*.

6. Health and Safety Nil

7. Correspondence

Inward

Apr 15 email from Jane Walders re: Agenda for BPCB meeting on 20 April 2026.

Apr 20 email from Hayden Kennedy re: Draft Triennial Plan. *FTA*.

Apr 21 email from Linda Burkes re: Draft minutes from Okains Bay RC will be presented to BPCB on 4 May 2026.

Apr 21 email from Hayden Kennedy re: Matariki initiative and Koukourarata contact details.

May 6 email from Linda Burkes re: Okains Bay Hall.

May 13 email from Jane Walders re: Agenda for BPCB meeting on 18 May 2026.

May 26 email from Asif Hussain re: Strengthening Communities Fund deadline. *FTA*.

Jun 3 email from Jane Walders re: Agenda for BPCB meeting on 8 June 2026.

Jun 6 email from Michel de Hamel re: Okains Bay Community Hall. *FTA*.

Jun 10 email from Jane Walders re: Agenda for BPCB meeting on 15 June 2026.

Jun 11 email from Hayden Kennedy re: Draft Triennial Plan copy sent to all members and added to agenda of upcoming meeting. *FTA*.

Jun 15 email from Graeme Page re: apology for upcoming meeting.

Jun 15 email from Wayne Kay re: Agenda for Okains Bay RC meeting on 17 June 2026. *FTA*. Jun 16 email from Whitney Cocking and Kelly Governor re: apologies.

Jun 17 email from Aporini Deer re: apology.

Jun 17 email from Lester Fletcher re: apology.

Jun 17 email from Okains Bay Camp re: meeting link.

Jun 17 email from Whitney Cocking re: advise the Board that they will follow up with written feedback on Draft Triennial Plan after consultation with Koukourarata.

Outward

Apr 17 email to All Members and Banks Peninsula re: Draft Minutes from Okains Bay RC meeting held on 15 April 2026.

8. Staff Financial/Operational Report Nil.

8.1 Colin will present finances twice a year at the beginning and end of the season.

9. Update from Working Groups Nil

10. General Business

10.1 Removal of old school. Richard supports moving old school to Sefton Park. Okains Bay Enhancement, Museum and community to work with Council. Ongoing.

10.2 Tennis court mowing will be ongoing.

10.3 Potholes on Council road into beach reserve to be reported to Council.

10.4 Signage for toilets, changing sheds and effluent area. Lights on public toilet block are too bright and could this be remedied by facing them downwards.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 19 August 2026 at 5 pm in the Okains Bay Campground Office, Okains Bay.

The meeting closed at 6.30 pm.

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Chairperson

Date