

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 21 October 2024

Time: 5.30pm

Venue: Duvauchelle Holiday Park

Present: **Chair** Fiona Barnes
Committee Bruce Watts, Geoff Carter, Jacque McAndrew, Ian Whenmouth

In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy MacLeod, Kylee MacLeod
Visitors Ming Ling

1. **Apologies** Nil

2. **Declarations of Interest** Nil

3a. **Public Forum** Nil

3b. **Ming Ling** Gave a presentation to the Committee outlining the proposed sites for the relocation of 4 cabins by the stream because of stream remediation and plantings. There is more work to be done to resolve this issue.

4. **Confirmation of Minutes**

Motion: That the minutes of the previous meeting held on 16 September 2024 be confirmed.
Moved: Fiona Seconded: Bruce Carried.

5. **Matters Arising**

Colin expressed disappointment in the finish of the kitchen floor. The colour match between the old section and the new section is very poor.

6. **Health and Safety** Nil

7. **Correspondence**

Inward Karl Challis - query about process of relinquishment 23/09/2024
Matt Hansen - acceptance of Committee decision about decking 27/09/2024
Jon Green - small deck request for site 98, 6/10/2024 (Ian to respond)
Karl Challis - ? about need to attend next meeting, 7/10/2024
Linda Burkes - Letter to Reserve Committees, 16/10/2024
Karl Challis - relinquishment of caravan on site 87, 18/10/2024 (Ian to respond)
Maurice Field - removable deck extension site 97. 25/09 & 19/10/2024 (Ian to respond)

Outward: Matt Hansen - acceptable replacement decking site 31
Karl Challis - time of next DRC meeting, 2/10/2024
Karl Challis - need for letter of relinquishment, 8/10/2024

Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Ian Seconded: Jacque Carried

8. Staff Financial/Operational Report

Colin stated that we are tracking along to budget.

9. Update from Working Groups

Manager's Report

GSL have been out and sprayed the grounds in the campground.

The caravan on Chris Revells's site 78 has sold to Paul & Tracey Crichton, who have been regular campers at the campground for a few years. She is in a wheelchair and needed a site close to the disabled bathroom.

The new rubbish and recycling trailer has arrived which makes the process a lot easier.

Electrisafe, who do an electrical inspection for the park annually, have been out and found a few switches and power boxes not up to compliance. Tracy has been in touch with Tod Armstrong and he will be out this week to rectify these.

Future Air have installed the new air con units in the kitchen and in the house.

Aaron from **Aaron Stewart Builders** came out to quote for the privacy wall for the top female bathroom (\$4,500) which is unreasonable. A cheaper solution to be found.

CCC Rep Report

Colin has produced a Reserve Schedule of legal detail for presentation to the Banks Peninsula Community Board.

He also pointed out that our Committee must ratify our Triennial Plan.

Motion: That the Committee approves the Triennial Plan as formulated by Fiona.

Moved: Fiona

Carried: unanimously

10. General Business

Jacque

EWOFs for caravans are the owners' responsibility. Who are currently noncompliant? Tracy will check.

The roots of the bushes by the water tanks could damage the water pipes. Kylee to attend.

A drain inspector has been checking locally. Did they come to the camp? (No)

There is a boat in the boat compound with a ripped cover. Will it fill with water if we have rain? No the bungs have been removed.

Are there tennis balls on all the waratahs by the slip on the stream? Kylee will check and replace.

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Meeting closed at 7.15 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 18 November 2024