

Allandale Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 7th September 2026

Time: 7pm

Venue: Governors Bay Community Centre, Governors Bay

Present

Kerry Turner (KT, Chair). Graham Barrell (GB), Grania Ormond (GO), Jan Millar (JM) Nigel Millar (NM, Community Board)

Apologies

Stuart Weaver (SW), Karen Banwell (KAB)

Declarations of Interest

None

Public Forum

No presentations

Confirmation of Minutes

Previous Minutes were confirmed – moved GB, seconded GO - Approved

Matters Arising

Council Lease

- Further Hui planned for 24th Nov at Hagley Park 10-12am
- No further communication from council since paperwork for Lease submitted.

Shade Sails

- Unanimous decision for Cinnamon colour shade sail (All)
- Kerry will re-stain the deck area when the weather is warmer (KT)
- Fence has been completely removed now on coastal side of domain (KT)
- 200 trees have been planted (KT)
- Window and leaking pump are now repaired. (CCC)
- Large boulder now in place where vehicles had damaged lawn area adjacent to car park (CCC)
- Locks on the continuous rope chain for gaining access to domain by vehicles will be sorted before the GB fete (CCC)

- Long Term Plan – closing date is 30th October 2026 – improving the area under the current shade sail area would further enhance the area for events. An application to be made. (KT)

Current Hall Bookings & Activity

- We currently have 5 weddings booked before the end of the year, dance classes every Wednesday and Friday, an 80th birthday party, Cubs on Monday nights, the Fete and a church group booking over several weeks.
- Genevieve Bannock will take over the bookings for the hall when she returns from an overseas trip late October. This will be a paid position KT and KAB will liaise to duplicate contract used for the Community Centre. (KT & KAB)
- We have been asked about cleaning services post event and GO has a contact that JM will chase up. (JM)
- It would be good to have a lock on the cleaning cupboard to store surplus supplies as it would be appropriate to provide a limited supply for events. (KT)
- A notice has gone into the Bay News asking for Airbnb accommodation. Once that is complete JM will look at a brochure to advertise the hall. (JM)
- Some crockery and cutlery need to be replaced to bring us up to 100 items each as per our advertised number. JM to follow up with Dennis Aldridge re suppliers. (JM)

Motion – That approval be given to purchase replacement crockery and cutlery to bring the number up to the 100 advertised. JM seconded GO Carried

Safety

- All Health and Safety systems are up to date and in place with no incidents recorded.

Administration of Bookings, phone, bank account, supplies, etc.

- Stu Weaver now has new email as treasurer treasurer@governorsbay.nz

Correspondence

- From Matt Boulton re Hui on 24th November 2026
- From Linda Burke re Fire and El Nino this season

General Business

- Hans has voiced concern over the storage of books from last year's fete in the hall cupboard he thinks this may attract rats. After a discussion it was decided not to do anything prior to the upcoming fete and to discuss at the next meeting.

Next Meeting

Monday 2nd November 2026 at 7pm at Governors Bay Community Centre.

Meeting closed at 8.00pm.

Actions

Activity	
Rope access from carparks	CCC
Long term planning/vision for the future submission	KT
Finish deck staining	KT
Fix internal doors closing	KT
Shade Sail installation supervision	KT
Contact cleaner	JM
Booking coordinator contract	KT/KAB
Cleaning cupboard lock	KT
Brochure design	JM
Purchase of crockery/cutlery	JM