

Lyttelton Reserves Committee

MEETING MINUTES

Notice of Ordinary Meeting:

An Ordinary meeting of the Lyttelton Reserves Committee was held on:

Date: 4 August 2025

Time: 7:00 pm

Venue: Community Boardroom, 25 Canterbury Street, Lyttelton

1. Meeting Opening with a karakia

Meeting opened at 7:04pm with a karakia from Hamish.

2. Attendance

Joshua Merriam, Cliff Mason, Hamish Fairbairn, John Garrett, Daryl Warnock, Bianca Woyak

Apologies

Kirsty Brennan

CCC Staff: Paul Devlin

Not present

3. Declarations of Interest

Bianca- We have received confirmation from LPC of a successful grant application for Bianca to run the Education Program with Lyttelton School. Conflict of interest with Bianca getting paid as a contractor to run the 8 lesson Education Program. See outline below of the Education

Program. Bianca needs to get a separate body to hold the money. Can CCC do this like they did for the Biodiversity report on Whakaraupo?

4. Public Forum

5. Confirmation of Minutes

Resolution: That the Minutes of the Reserve Committee meeting held on 7 July are confirmed.

Moved: Hamish ; **Seconded:** Bianca

6. Health and Safety

Daryl- There is still a standing dead tree by the swing. It is in the same area as the previous ones taken out.

John- There is still part of the tree that is dead beside the track.

7. Matters Arising

Actions from previous minutes

CCC to action the installation of water storage and irrigation for Urumau. (CCC) Look to progress in the Spring.	complete
Assess the feasibility of track development as per the Triennial Plan. Specifically loop track on LPC land. (Kirsty)	in progress
Assess the feasibility of track development as per the Triennial Plan. (CCC)	In progress
CCC to provide updated pdf imagery for Whakaraupō Reserve for reference (Paul)	
CCC to provide feedback to the committee on the use of AT220 automatic traps being used within both the reserves (CCC)	In progress
Warning sign for the reserve entrance - high wind hazard (Paul). It is ready to be installed.	In progress
Tūi Track signs missing the macrons- need to reprint 4 (Paul). Paul has been informed and will reprint when printing more signs.	In progress
Investigate the status of the track between Reserve Tce and Foster Tce - the shingle needs topping up (CCC)	In progress
Old fencing wire along the sides of the “Urumau shared track” to be removed (Josh)	In progress
Look into removal of fallen pine tree above track near Sumner Rd - Josh to send location (CCC)	

There is still a standing dead tree by the swing. It is in the same area as the previous ones taken out. Paul to be reminded.	
Assess damage and actions required to reinstate drainage channel along 4WD track (CCC). Has been started.	In progress
Hamish and Di to look at the Old Man's Beard and Wattle tree by 78 Reserve Terrace.	

8. Correspondence

WOPP Flyers about cats- Hamish: The flyers are looking at going out by the end of the month. They are going throughout the harbour, especially in locations close to the reserves and auto-traps. Bianca, Cliff, Iona are happy to volunteer to hand out the flyers. Hamish is working with the CCC on where the traps are positioned. They will have cameras on them to monitor the interactions with cats. They will not be firing during this time.

CCC news post about planting- Cliffs article was successfully published on the council website.

9. Staff Financial and/or Operational Report

10. Special items

Dog poo- do we need signs or a bin? Is this feasible? Could we add this to the interpretation panels.

11. General Business

11.1. Native Planting

Planting behind foster Tce houses urgently need attending to. They are swamped by long grass and some of the guards have collapsed on the plant. Action to schedule time to do.

We have had 3 planting days and successfully planted 1000 plants. These went well and those involved were motivated and happy.

Planting with school- conflict of interest.

Whakaraupō Reserve Planting- Hamish and Bianca met with Di and Nick to survey Whakaraupō to see if planting could happen next year. The species list needs to be updated, Di and Nick to do this.

We need clarification on the amount of trees for next year that we are aiming for. How much funding do we have? (To ask Paul next meeting).

Cliff: Whakaraupō Reserve calls for ecological restoration. Doing things in a way that reverses the

unnatural changes happening to an ecosystem to reverse the 'bad' things that have happened to it. Looking back at the history of the site and topography is important. It is good to look at a reference site nearby. The need to plan out in a lot of detail before putting the trees in the ground. We need as deeply informed intervention as we can and then responding to change as nature takes its course.

Can we get photos to see the natural regeneration of Whakaurapō Reserve?

11.2. Pest Plants

Hamish to meet with Di about weeds.

Daryl- There is an area of thick weeds on Gilmore near Andy's house- OMB and Boneseed.

11.3. Pest Animals

WOPP Unite evening to celebrate trapping so far.

11.4. Track Development

11.5. Track Maintenance & drainage

Damage to drainage channel along 4WD track has now been remediated by the contractor as discussed by CCC.

LPC has approved the use of the remaining gravel for the Looper track. Josh to organise.

11.6. Fire prevention

The water tanks are not there for fighting fires.

11.7. Erosion & Sediment Control

11.8. Signage

Interpretation panel/ map is in progress.

11.9. Pine & Eucalyptus Plantation

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11.10. Engagement

Meeting ended at 8:07pm

Next Meeting Monday 1st September 2025

Urumau Reserve Biodiversity Education Project

Lyttelton School | 2025–2026

Project Summary

Lyttelton School, in partnership with the Lyttelton Reserve Committee, is running an 8-lesson environmental education programme aimed at restoring native biodiversity in Urumau Reserve. Students will combine hands-on restoration work with classroom learning, exploring local history, ecology, and their role as kaitiaki (guardians) of their environment.

Timeline & Lesson Focus

Term	Lesson	Type	Focus
Term 3, 2025	Lesson 1	On-site	Introduction to Urumau; Planting 100 native trees
	Lesson 2	In-class	Importance of native trees; Uses of trees; Tree ID
Term 4, 2025	Lesson 3	On-site	Tree identification; Maintenance; Pest species control
	Lesson 4	In-class	Special features of planted trees; Rongoā Māori and medicinal uses
Term 1, 2026	Lesson 5	On-site	Bioblitz: Discovering living species at Urumau
	Lesson 6	In-class	Analysing Bioblitz data: Endemic, native, and introduced species

Term 2, 2026	Lesson 7	On-site	Pest species removal; Monoculture pine impacts on biodiversity
	Lesson 8	In-class	Visioning the future: How to encourage more native species

Project Lead – Bianca Woyak

Bianca Woyak is an award-winning educator passionate about Field-Based STEM learning and environmental education. With a background in leading biodiversity and sustainability projects in schools, Bianca brings hands-on ecological knowledge and a commitment to fostering student kaitiakitanga. She is a recipient of the Prime Minister's Science Teacher Prize and has led several community-based conservation initiatives, making science and local history come alive for tamariki.

Community Support Partners

We are grateful for the support of:

- **Lyttelton Reserve Committee**
 - **Lyttelton School**
 - **Lyttelton Port Company**
 - **Conservation Volunteers**
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Curriculum Links

This project aligns with Aotearoa NZ Histories (Tūrangawaewae | Relationship to Place), Science (Ecology, Nature of Science), and Social Sciences (Sustainable resource use, community action).