

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 16 February 2026
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: Chair Fiona
Committee Jeff Carter, Merton Fraser, Ian Whenmouth

In Attendance: CCC Representative Nil
BPCB Representative Nil
Managers Nil
Visitors Hayden Kennedy

1. Apologies Bruce Watts, Colin Jacka, Tracy MacLeod
Motion: That the apologies be accepted.
Moved: Jeff Seconded: Merton Carried
2. Declarations of Interest Nil
3. Public Forum Nil
4. Confirmation of Minutes
Motion: That the minutes of the ordinary meeting held on 17 November 2025, and the minutes of the Triennial meeting held on 15 December 2025 be confirmed.
Moved: Fiona Seconded: Jeff Carried.
5. Matters Arising Nil
6. Health and Safety Hayden reported that Civil Defence are being proactive in assessing risks due to slips, in light of the recent event at Mt Manganui.
7. Correspondence
Inward: George & Margaret Lattimore - (site 93) request for dispensation for stay nights – approved.
Kerry Bishop - request to cancel sale of caravan on site 18 – approved.
Linda Burkes - Community board approval of Reserve Committee Membership.
Outward: Nil
Motion: That the inward correspondence be accepted.
Moved: Fiona Seconded: Jeff Carried
8. Staff Financial/Operational Report Nil
9. Update from Working Groups
Hayden reported that Freedom Camping is still a huge issue, with the council website offering confusing information as to approved areas.

Manager's Report

The toilet in the bottom block has yet to be repaired due to the builder's workload. He also needs an asbestos report before he can carry out any new work.

We are still working with the insurance company on the damage to cabin 2 that occurred before Christmas. A veranda pole was hit while an annual site holder was backing his jet ski onto his site.

A casual camper ran over the dump station in January. The plumbing is damaged but still usable. We are working with Mad Campers who have submitted a claim with their insurance company. The casual camper denied causing any damage until we forwarded surveillance from our camera system. There was a recent water leak under the road by the main highway caused by a cracked pipe. This has been repaired by Oskar, who will also provide a quote to install flow meters on the line from the water tanks to the pump shed, to see if the leak in the boat compound is ours or is coming from somewhere else. Waitangi Weekend was amazing. We were full every day and the need for more sites and cabins was evident, and we had to turn many people away. The road by the tennis court has started to crack. Kylee will refill it with asphalt for now.

CCC Rep Report Nil

10. General Business

Hayden is looking at a promotion of Peninsula camping destinations for local Cantabrians for Easter, including, for example, special deals on stays and an easter egg hunt on Easter Sunday.

Fiona explained how data is being collected to formulate an Emergency Response Plan for Duvauchelle.

Meeting closed at 5.52pm

11. **Next Meeting:** Duvauchelle Community Centre, at 5.30pm on Monday 16 March 2026