

Allandale Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 2nd March 2026

Time: 7pm

Venue: Ōtoromiro Hotel, 52 Main Road Governors Bay

Present

Kerry Turner (KT, Chair). Graham Barrell (GB), Grania Ormond (GO), Jan Millar (JM, minutes) and Karen Banwell (KB)

In Attendance

1. Apologies

Nigel Millar (Community Board)

Motion – that the apologies be accepted. Moved GB seconded JM – carried.

2. Declarations of Interest

None declared

3. Public Forum

No presentations

4. Confirmation of Minutes

Election of committee members has been presented to the Community Board and been accepted. We need to have a Vice Chair for this committee. GB nominated Karen Banwell who accepted the nomination.

Motion – that Karen Banwell takes on the role of Vice Chair for ARC. Moved GB seconded JM – carried.

5. Matters Arising

The matters discussed at the election meeting were reviewed

Tidying of 'pony paddock'. The jump poles and drums have shifted to the side of the paddock. Agreed to leave the fence and the recent provision of a gate is noted for the record.

Dish washer for Hall. A commercial (sterilising action with short cycle) washer is required urgently. KT to approach CCC staff (there may be a surplus one available). Failing that it was agreed that funding for a new machine should be sought.

Charging for administration services by members. This is not being considered for the immediate future.

Committee to remain as a Reserve Committee (as per the Act) or to become a separate volunteer group from the local community.

There was much discussion.

GB felt that there is a need to enable the Hall to be considered as integral to the Reserve and for their functioning to be co-ordinated by local residents in a manner that is not constrained by the Act.

DA made the point that it was mainly efforts of the residents, not officers of the Council, that enabled the Hall to be re-opened. However, there needs to be a line of authority via which the local committee can gain access to the Council.

NM pointed out that a committee constituted under the Act is the best way to gain a voice (via the Community Board) that is heard by Council. Also, the Community Board is generally sympathetic to Hall operators.

KT saw the conflict between the different points of view, but overall felt that having an officially recognised body was more likely to be effective for engaging with council.

GO saw merit in a local residents group but has moved her view towards the need for an officially recognised body.

Motion (KT as Chair): 'That the Allandale Reserve Management Committee continue in its role as a committee officially recognised by the Community Board' - *Carried*

Motion – that the above discussion be recorded as a true and accurate account of committee discussion. Moved GB seconded GO – *Carried*.

Update

- Dishwasher – no word from Hans as he is on A/L
- Sun Sails for front of Hall to enhance the deck area for events – KT to investigate and price
- Planting for around the deck area – KB and GO to investigate.
- KT still concerned about the silt in filters and septic tanks will follow up with Andrea.
- The committee thinks that a full-scale survey of whole area is not warranted. For further discussion with council.

Bookings

- 21st went off well. No noise disturbance.
- 3 weddings currently booked. Regular dance classes and Cubs bookings.
- The current co-ordinator of the Governors Bay Community Centre wishes to resign. This provides an opportunity to consider creating a new co-ordinator role covering both Allandale Hall and the Governors Bay Community Centre. KB and Alice Good (Secretary of GBICA) to put together an advert for The Bay News which goes out in late March

6. Health and Safety

We have a local resident who is an expert Health and Safety person who has agreed to look at our Health and Safety folder and advise on it. JM to organize.

7. Correspondence

2 emails from Andrea Wild and 1 from Linda Burkes.

8. Staff Financial/Operational Report

Nil to report

9. Update from Working Groups

Projects for this year shade cloth, and planting around deck. Removal of the Wire fence and clean out and removal of container.

10. General Business

It was reported that Ōhinetahi had a wedding recently and had advised that 2 buses park up at Allandale car park. Probably a one off but the situation to be monitored.

11. Next Meeting

Monday 13th April 2026 at 7pm at Ōtoromiro Hotel.

Meeting closed at 7.53pm.

Actions

Approach CCC staff about acquiring a commercial short cycle dishwasher	Kerry Turner
Investigate and price sunsails for the deck	Kerry Turner
Investigate planting around the deck area	Karen Banwell and Grania Ormond
Follow up silt in septic tanks	Kerry Turner
Put together an advert for combined coordinator	Karen Banwell and Alice Good
Organise a check of the Health and Safety folder	Jan Millar