

Cass Bay Reserve Committee MEETING MINUTES

Minutes Meeting held:

Date: 7/08/2024

Time: 7.30

Venue: Banks Peninsula Community Board Meeting Room.

Present

Jenny Healey (chair) (Dept Chair) Marjorie Russell (minutes Secretary) Warner Russell, Noraini Abbas, Tracy Littlejohn,

In Attendance

Council staff members: Hannah Murdoch. Rodney Chambers.

Councillor, Community Board: Tyrone Fields

1. Apologies

Liz Hales: Jeremy Webb, Ine Smit, Karen Branwell, Marjorie / Jenny

2. Declarations of Interest

2.1

3. Public Forum

3.1

4. Confirmation of Minutes

4.1 Confirmation of previous Meetings minutes. Warner / Jenny

5. Matters Arising

5.1 Hannah Murdoch: Hannah brought examples of information notices/ boards used in other Council reserves. Plan to putting up information boards on Pony Point track, at bottom of track near Playground. Two information boards proposed for Steadfast. Jenny and Marjorie to bring some examples of notices for Cass Bay for the next meeting.

5.2 Encroachment of Number 8 Cass Bay Place on to reserves space. No further council action so far. Hannah reported the situation is Still on going at the council and Paul Devlin is supporting her in the matter. Enforcement department have been informed and taken some action, but more action needed.

5.2 i, Memorial Plaque event: Noraini, reported that everything went really well. Jenny reported, Park Ranger Simon did a great job of building the stand for the memorial plaque which is well positioned.

Noraini requested that Wheelchair, disable access be established from road parking at Pony Point to the bench seat at the Memorial. Staff will look into it.

5.3 Planting Days: two planting days went really well. Rodney's barbeque was great. Approx 1400 plants went in. Only 40 poa cita and 8 tree fuchsia to go.

5.4 Bunker 10 update: Paul Devlin, says that work will be finished by the end of next week. May be further issues from inspection. 90% of traps, Kayaks, beds ETC. have been recovered from bunker. Warner reminded us that the ditches around the Bunker 10 need to be maintained so water doesn't go on track. Rodney said Council will be attending to this.

5.5 Asphalt drive at Steadfast – potholes to be to be filled by council before it becomes more serious.

5.7 Road crossing, Governors Bay to Steadfast . Tyrone says changes on the road would not happen easily. Trees/greenery still need to be cleared further.

5.7 Landscape plan for Pony Point: We have the money and track will be upgraded. Warner met with Nick Singleton and John Finch to plan upgrades to track: note dead trees, stile upgrade, more steps right at the bottom. many steps need the front boarded. Warner's track will branch off higher than currently and fencing removed and some changes to track route and access. Nick will do a full drawing. Possible easement at end of Mariner Cove for residents to access beach and reserve. Further investigation needed.

5.8 Jenny enquired from Council staff concerning meeting for people who have been exposed to asbestos. To be arranged by Rangers.

5.8 Tri annual plan for Cass Bay Reserves Committee to be presented by Paul and Jenny to Community board Lyttleton meeting on 9th Sept for Community Board to endorse.

5.9 Council Work groups team: Poa cita tussock at Pony Point is being cut down by mowers. Care is required. Footpath off the road, between Cass Bay and Corsair Bay needs on-going maintenance by council team. It has been decided this falls in Parks responsibility. Hannah will get message to Council work team.

7. Correspondence

7.1 None presented

9. Update from Working Groups

9.1

10. General Business

10.1 Planting of some tree fuchsia is to be done in the creek by the green tank at Steadfast when the frosts are over. Saturday morning August 31 planting day for Poa Cita possibly at Pony Point.

10.2 Jenny reports we are planting the right trees to attract and sustain birds.

10.3 We need to order our plants for next year soon. Jenny reports we may get some more funding for riparian planting through Whaka Ora.

1500 plants to be ordered. Marjorie and Warner, Jenny to consider which natives. Consult Hugh Wilson information which Hannah will send Jenny.

Planting areas for next year: 1. Below the slip that was planted this year. 2. Plant above the new walkway to summit after the dead poplars have been felled. 3. In the Eucalyptus forest, planting – fire resistant plants will be used. 4. In the broom and gorse on the Eastern side above this year's planting.

10.4 Jeremy Webb, asked that we consider the Junior mountain bike track. It's what is wanted by the community and was approved as part of the development plan approved by the Community Board. We need a plan. Josh Merrian would help.

10.5 Timber from port company has been delivered. More big stuff would be great. Rodney will organise truck. Jenny to ask for more.

10.6 Play ground at beach is being maintained monthly but is looking tired and missing components. It is due to be upgraded in 2025/26 as a priority.

10.7 Warner is concerned about the graffiti /Painting on the bunker walls at Steadfast. Can it be removed? Rodney said Council is aware of this issue and will do something. No plan for other bunkers, they will not be restored. Other buildings at Steadfast to be decontaminated and restored

Other General Business:

11. Next Meeting

October 2nd at Community Board meeting room 7.30. (May need to be changed as during the school holidays. TBA)

Meeting finished 9.00.

- **Volunteer Hours:**

June/July	
	Jenny Healey-
	▪ Tracy Littlejohn =8 hours.
	▪ Warner Russell 34hrs
	▪ Marjorie Russell 4 hours