

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 15 September 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Jacque McAndrew, Geoff Carter, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Nil
Visitors Nil

1. **Apologies** Bruce Watts, Tracy MacLeod
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Jacque Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 18 August 2025 be confirmed.
Moved: Ian Seconded: Geoff Carried
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence** Nil
8. **Staff Financial/Operational Report** Nil
9. **Update from Working Groups** Nil

Manager's Report

GSL have sprayed the Camp and boat compound for weeds.

Flick Spider Spray have sprayed the Camp for insects.

The flooring has been replaced in the house hallway and lounge area. Looks great and is a lot cleaner.

Chemsafety have checked and passed our Hazardous Substances compliance. A new certificate has been issued, valid until September 2026.

The Califonts and gas hob in the kitchen have had their annual service. The water temperature settings in the ablution blocks have also been checked.

Treetech have re-tied the hedge along the stream.

Wi-Fi is on stream in the main house and office, with the rest to be completed shortly, and a password will be required for access. The cameras will be fully installed in a couple of days.

CCC Rep Report

The **Team Leader for Camp Managers** position has been opened for applications.

10. General Business

Geoff:

Raised the need for more hardfill campsites to allay the effects of wet weather. Colin advised that we may need to shop around re: price, and also to look at alternative solutions.

Fiona:

Asked about the Cabins. Colin advised that this project will become the responsibility of the new Team Leader for Camp Managers.

Meeting closed at 5.54 pm

11. Next Meeting: Duvauchelle Holiday Park at 5.30pm on Monday 20 October 2025, PRECEDED by a walk around inspection at 5.00pm