

Okains Bay Reserve Committee

Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 19 August 2026

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Karakia Kelly Governor opened the meeting with karakia.

Present: Wayne Kay, Sharon Henderson, Judy Thacker, Richard Boleyn, Nick Thacker

In Attendance

Amour-Jane Ryan, Asif Hussain

Via Online Teams: Helen Brown, Kelly Governor, Whitney Cocking, Colin Jacka and Dane Moir. (connection to television was unavailable so the link was audio only).

1. Apologies

Lester Fletcher, Graeme Page, Hayden Kennedy and Aporini Deer.

2. Declarations of Interest Nil

3. Public Forum

Helen Brown spoke to the Board re: Okains Bay Museum Redevelopment and Feasibility Study for future Museum complex. Kerry Mason and Huia Reriti, both architects connected to Okains Bay, are working on concept plans with Museum. Whare Taonga to be replaced and Colonial Hall refitted. Plans have been shared with Koukourarata representatives. Long house inspired by wharenui and a farm shed. Cheese factory building will have a new façade. Key plans include Community space or hub. Size, scale and shape will depend on Community input and support. The courtyard will be retained and enhanced with small buildings from driveway. First stage will be long house new Whare Taonga. Second stage is façade around existing Colonial Hall. Discussion re: Old School relocation and Community Hall demolition. Helen left the meeting.

Sharon to send Redevelopment Plans to all members.

4. Confirmation of Minutes

Moved Richard/Judy that the Okains Bay Reserve Committee meeting minutes held on

Wednesday 17 June 2026 be confirmed as a true and correct record. Carried.

5. Matters Arising

5.1 Feedback on Triennial and Operational Plan: Kelly and Whitney in consultation with Koukourarata and are expecting feedback next week.

5.2 Draft letter tabled by Amour re: acknowledging and thanking two couples for donating and planting native plants in the campground. All Board members were happy with the letter.

5.3 Power upgrade. Solar option being considered.

5.4 Hall demolition. Survey is now closed. Information will be presented to Banks Peninsula Community Board for comment, then final decision from CCC will be made mid-September to November. The Reserve Committee supported the demolition of the Community Hall, noting that the Rūnanga representatives did not participate in the committee's position on this matter because discussions between Ngāi Tahu (landowner) and Christchurch City Council regarding the hall demolition and old school relocation remain ongoing. Richard is not happy with the cost of demolition and queried why it is so high.

6. Health and Safety

On Friday 14 August 2026 a member of the public drove their own vehicle down the beach towards the estuary and got stuck in the soft sand. They then went through the campground and took Darrens' digger that was left in an area he is working in. He took the digger and drove out onto the beach where his car was stuck and used it to pick up his vehicle and move it to an area where he could drive it. He parked the digger in the marram grass and left it there. Amour was informed of the situation on Saturday 15 August. Mike Wallis and Amour went down to the area to assess the situation and decided the digger needed to be moved before the tide came in and swamped it. This would destroy the digger and could become an environmental issue. The owner of the vehicle was informed at this time, as well as Hayden Kennedy and Colin Jacka.

A report was filed with police on 15 August. On 19 August police called Amour and informed her they would not be taking the matter any further. Amour contacted the owner of the digger to inform them.

7. Correspondence

Inward

24 Jun email from Hayden Kennedy re: feedback from Kelly Governor and Whitney Cocking on Triennial Plan and permission from Koukourarata to use logo.

24 Jun email from Linda Burkes re: Okains Bay RC does not need to approve changes to campground rates.

25 Jun email from Hayden Kennedy re: Agenda items for next meeting. Forwarded to Wayne Kay.

25 Jun email from Whitney re: Feedback and Koukourarata logo permission before next meeting.

1 Jul email from Hayden Kennedy re: Historic photographs and information on Okains Bay from Koukourarata.

7 Jul email from Jane Walders re: Agenda for BPCB meeting to be held on 13 July 2026.

15 July email from Jane Walders re: Agenda for BPCB meeting to be held on 20 July 2026.

20 Jul email from Helen Brown re:Community Hall demolition information.

23 Jul email from Hayden Kennedy re: Agenda items for next meeting and discussion about shellfish protection in Okains Bay.

25 Jul email from Will Knapp re: Input to Community Board about Okains Bay Community facility.

29 Jul email from Jane Walders re: Agenda for BPCB meeting to be held on 3 August 2026.

3 Aug email from Helen Brown re: Invitation to Okains Bay Museum AGM followed by Community hui on Museum redevelopment.

11 Aug email from Hayden Kennedy re: Apology and report on Annual Plan update.

12 Aug email from Hayden Kennedy re: Triennial Plan and Reserve Schedule support written in Minutes.

12 Aug email from Hayden re:Shellfish protection in Okains Bay.

17 Aug email from Jane Walders re: Agenda for BPCB meeting held on 17 August 2026.

17 Aug email from Helen Brown re: Museum redevelopment and online attendance of Okains Bay RC meeting. FTA.

Outward

24 Jun email to All re: Draft copy of Minutes for 17 June 2026 meeting of Okains Bay Reserve Committee meeting.

14 Aug email to All re: Minutes for upcoming meeting.

17 Aug email to All re: Agenda for upcoming meeting.

17 Aug email to Okains Bay campground office re: printing out documents.

18 Aug email to Okains Bay campground office re: printing out correspondence.

8. Staff Financial/Operational Report

8.1 Colin tabled EOFY finance report and discussed with Board.

9. Update from Working Groups

Update on planting by group of campers.

10. General Business

10.1 Okains Bay Reserve Schedule

10.2 Shellfish Protection at Okains Bay. A letter written by Hayden, covering declining shellfish numbers, water quality, over harvesting and ecological damage, will be sent by Amour to Kelly and Whitney exploring the possibility of a rahui for the area to stop shellfish being exploited. Discussion in consultation with Ngai Tahu and Koukourarata needed to progress further.

Moved Wayne/Nick that the Okains Bay Reserve Committee support further investigation and management of shellfish collection. Carried.

10.3 Community Hall demolition. CCC survey now closed. Dane updated Board on progress. Consultation between CCC, Koukourarata and Ngai Tahu needs to occur.

10.4 Museum proposal. This was covered in Public Forum discussion.

10.5 Relocation of Old School classroom. Discussion re: suitability for Community space. Enhancement Society in favour of keeping the building where it is. This is also the preferred option from Museum perspective. Agreed by all that the building needs to be looked after including exterior painting.

10.6 Tennis courts need mowing, new nets and repainted boundary lines on the courts. Council Parks Team to be asked for lawnmowing to be carried out. Colin will look at replacing nets and white paint may have to be purchased for repainting lines.

10.7 Discussion re: Complaint about Park Over Property (POP) site next to the Campground boundary. CCC notified the landowner there is no camping allowed within 50m of the drain.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 21 October 2026 at 5 pm in the Okains Bay Campground Office, Okains Bay.

The meeting closed at 6.11 pm.

.....
Chairperson

.....
Date