

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

Date: Friday 24 January 2025

Time: 1.00 pm

Venue: Pigeon Bay Settlers Hall, Pigeon Bay

Present: Murray Walls (Chair), Heather Walls, Charles Stewart-Robinson, Helen van Workum, Brenda Graham, Peter Barron

In attendance: Colin Jacka, Chris Figg, Dane Moir, Asif Hussain

1. Apologies: Nil

2. Declarations of Interest: Nil

3. Public Forum: Nil

4. Confirmation of Minutes: Minutes from the meeting held on 28 November 2024 as circulated.

Brenda/Heather
Carried

5. Matters Arising:

- Playground Rings – Installed.
- Advertising/offering of services on notice board – services relevant to campers are acceptable.
- Annual accounts – all paid.
- Mowing – Caretaker is now in control of mowing in the reserve.
- Digital Copy of Reserve/foreshore map – received.
- Amended Rules – Rules 4.3 and 5e are accepted with the new wording.

Brenda/Peter
Carried

6. Health and Safety: Low risk hanging tree limbs have been attended to.

7. Inwards

Chris – graphs, camp stats, stay nights, notice board updates.

Linda Burkes – requesting minutes.

ASH – site exchange

Hall Committee – receipt of donation.

Pam Richardson – newsline article

Murray – newsline article, farewell to Garry.

Outwards

Linda Burkes – minutes.

ASH – receipt of email.

Chris Figg – response to ASHs email

Hall Committee – thanks.

Pam Richardson – thanks for email, meeting notification

Committee – Minutes, ASH enquiry

Correspondence accepted

Brenda/Helen
Carried

8. Finance/Operational Report: Colin reported finances are tracking well.
Circulated financial details and gave explanation.

9. Caretakers Report: As circulated.

Holding Tank – ‘Chris to get an updated quote to install an appropriately sized extra capacity overflow tank.’

Brenda/Charles
Carried

10. General Business:

1. ASH requested to move from current site to another site within the reserve.

‘Request to move to a different site declined.’

Brenda and Helen abstained.

Peter/Charles
Carried

2. Holding Tank – dealt with in caretakers report.
3. Brenda and Vincens discussion document – has not been circulated. Will be actioned asap.

11. Update from Working Groups:

- **Management Structure/Strategic Plan** – Murray, Helen v W, Helen F
 - Dane was unable to give a timeline on when submissions to Community Board will take place.
- **Waste Water Overflow** – Peter, Chris. *On Hold*
 - This needs to be progressed. The waste disposal fees continue to rise.
- **Shelter** – Peter, Heather. *On hold*
- **Inundation** – Charles.
- **Ongoing Plant Maintenance** –

12. Next Meeting:

Date: Monday 3 March

Time: 1.30pm

Venue: Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay

Meeting Closed : 2.15pm