

Garden of Tane RMC meeting minutes
Friday 05 December 2025, 6.00 pm

Present: Suky Thompson, Lynda Wallace, Jeremy Buchanan and Leigh Hickey.

1 Apologies

- Apologies received from Bryn Thompson and Alan Hemsley.
- Steffan Kraberger has resigned from the committee.

2 Declarations of Interest

- None declared

3 Minutes of the previous meeting

The minutes of the meeting held on 19 September 2025 (circulated) were approved. *S Thompson/J Buchanan*

4 Progress since previous meeting

- Activity in the Garden since our last meeting, summarised here:

4.1 Arborist work

- No further arborist work carried out in the Garden since the previous meeting.
- There are still a number of items on the list from earlier in the year. Walkabout needed to identify outstanding work.

4.2 Community Parks Team work

- Mario from Community Parks Team has continued working on the list from our May working bee
- The list could be updated after a walkabout

4.3 Working Bee

- A Working Bee was held on Saturday 12 October. This involved spreading the remaining mulch onto Ginko Glade, the Maritime Pine and the entrance kowhais.
- Bryn has carried out two working bees spreading Teddington chip onto tracks.
- Jeremy has dug various drainage channels.

4.4 Invitation to Rūnanga

Ōnuku Rūnanga has been invited to make nominations to the triennial election.

5 Work in the Pipeline

- The following are projects not progressed since the previous meeting.

5.1 Capital project – Fern Gully steps and drainage

- A purchase order has been issued, but Steffan has not yet commenced work because he is unclear as to whether this covers the additional works added to the project by Steven Gray on his Garden visit in

September.

5.1 Asset register

- Suky is yet to find out how to access the Asset register on the CCC Open Data system, and therefore to check if it's working.

5.2 Succession planning

- Steffi Brightwell's recruitment video still needs an email address so that it can be released. Suky and Bryn to resolve this.
https://drive.google.com/file/d/1qp3SdW_hG58MwQKXagYzNXAYeA2RYvQn/view?usp=drive_link

5.3 Lumiere

- At the last meeting it was suggested that Lumiere is run in May 2027.
- The next step is to formalise the relationship with Friends of Banks Peninsula who have offered to provide the bank account. Leigh/Lynda to report to next meeting.

6 Financial Report

- Funds held by the Civic Trust on behalf of the Garden of Tane was confirmed by Lynda - \$689.82

7 Updated Three Year Plan/Triennial Plan

- A new release of the Three Year Plan updated as per the discussion at the last meeting was circulated with the agenda.
- It was resolved that the updated Three Year Plan – Version 4 is adopted. *L Hickey/J Buchanan*

8 Applying for Annual Plan Funding

- Linda Burkes has also advised that installation of kerb and channel for Onuku Road to redirect stormwater away from the reserve is not currently on a work programme. This will need to be an Annual Plan / LTP item. The approximate budget figure provided in October 2023 for this was \$75k for kerb and channel and a couple of sumps.
- If the Community want the road widened for sealed parking along with the kerb and channel the budget figure would be upwards of \$120k.
- It was agreed to take no action on this at present, to allow for a fuller discussion of the drainage issues with all members of the committee, early in 2026.
- In the meantime we will seek a meeting with the council's roading team to look at specific drainage issues.

9 Equipment for Voluntary Work

- Hannah Murdoch stated at the meeting with Bryn and Suky that the Council could supply volunteers with equipment.
- Bryn requested that we be supplied with a powered wheelbarrow to help with shifting gravel to the track locations, which is hard work given the distances and the gradient of tracks. He also asked for a backpack leaf blower so that volunteers can keep tracks free of leaves, accumulations of which destroy the track surfacing.
- It was resolved that the Committee asks that the Council supply it with a powered wheelbarrow and a backpack leaf blower for use during working bees. *S Thompson/J Buchanan*

10 Working Bees

- No decision made about a date for the next working bee.

11 Health and Safety

- Hannah has asked us to complete the Parks Volunteer agreement circulated with the agenda. Lynda undertook to look over the H&S schedule and report back to next meeting.
- No H&S issues to report

12 Public forum

- No items raised

13 Meeting schedule for remainder of year

- Friday 12 December 6:00pm – at the Garden of Tane
- Agreed that Tuesdays best suit those members present at the meeting, to be confirmed following election of new members.

| *Meeting closed at 6.45 pm*