

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 17 August 2026
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff Carter, Bruce Watts, Ian Whenmouth

In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Jason Crew
Managers Tracy MacLeod
Visitors Nil

1. **Apologies** Merton Fraser, Hayden Kennedy
Motion: That the apologies be accepted.
Moved: Ian Seconded: Bruce

Carried

2. **Declarations of Interest** Nil

3. **Public Forum** Nil

4. **Confirmation of Minutes**

Motion: That the minutes of the ordinary meeting held on 20 July 2026 be accepted.
Moved: Fiona Seconded: Bruce Carried.

5. **Matters Arising**

There was further discussion on the remediation plans for Pipers Stream as outlined in the emails received from the Project Manager on 6 & 17 August 2026, and the Committee asked the secretary to convey their approval of the plan changes to the Project Manager.

6. **Health and Safety**

Kylee twisted his ankle but is making a good recovery.
Council have approved the replacement of the damaged fence.

7. **Correspondence**

Inward: Pipers Stream Project Manager - response to previous Committee feedback on Pipers Stream plans. (Ian to respond)

Site 50 - concerns about access to site. (Ian to respond)

Linda Burkes - request for formal adoption of Triennial Plan.

Site 33 - request for dispensation for Stay Night rate. (Ian to respond)

Outward: Site 73 - request for dispensation for Stay Nights, and removal of caravan approved.

Site 87 - request for dispensation for Stay Nights due to family bereavement approved.

Motion: That the Inward correspondence be accepted and the Outward approved
Moved: Ian Seconded: Bruce Carried

Motion: That the Duvauchelle Reserve Committee formally accept the **Duvauchelle Reserve Triennial Goals & Operational Plan 2026-2028, and Reserve Schedule.**

Moved: Fiona

Seconded: Bruce

Carried

8. Staff Financial/Operational Report Nil

9. Update from Working Groups

Manager's Report

The Jumping Pillow has been installed, but needs adjusting as when inflated, the asphalt underneath can be felt at the corners. A solution will hopefully be provided soon.

Two new cameras have been installed overlooking the Pillow and cabin 4.

The leak in the boat compound has been traced to a spring under Cedar Lane. The novocoil will be moved back from the boat compound to assist with drainage.

CCC Rep Report

Colin reported that the new CEO of Council has been confirmed. We are still awaiting a decision re: Annual Site Holders.

The rules allow for a discount on Stay Night fees for Annual Site Holders.

Motion: That Annual Site Holders on a powered site be offered a 10% discount off the Casual Site rate.

Moved: Fiona

Seconded: Geoff

Carried

BPCB Rep Report

Jason reported that the wastewater plan for Duvauchelle will be going up for tender soon.

10. General Business Nil

Meeting Closed: 6.39 pm

Next Meeting: Monday 21 September 2026, 5.00pm at the Duvauchelle Holiday Park