

Okains Bay Reserve Management Committee meeting held on
Wednesday 21st June 2023

Meeting opened at 5.03 pm.

Present: Wayne Kay (Chairperson), Graeme Page, Lester Fletcher, Judy Thacker, Nigel Intemann, Richard Boleyn, Colin Jacka, Amour-Jane Ryan, Michelle Wallis-Hartley, Asif Hussain, Delia Walker and Denise Tully (via internet call).

Apologies: Nick Thacker and Aaron Leith.

Moved Graeme/Judy that the apologies be accepted.

Carried.

Minutes of the previous meeting: "The minutes of the previous meeting held on Wednesday 19th April 2023 were passed as a true and correct record."

Moved Graeme/Judy *Carried.*

Matters arising: # Music festival has been confirmed as not going ahead.

Reserves land and parks schedule; Delia spoke to the Board and said that an induction session is planned by the governance team from CCC. A schedule for each area will be followed with a triennial plan for the campground, waka shed paddock and Sefton's Park areas. Delia will follow up with the Esplanade and Victoria Park areas. The cemetery is a separate entity run by the Okains Bay Cemetery Board. Terms of reference to be continued as is on reserves areas.

Delia advised the Okeina/Okains Bay Management Plan Advisory Group, has been formed to act in an advisory capacity to assist CCC to review the existing Okains Bay Reserves Management Plan 2006 and prepare a new Management Plan for Okeina. The current Okains Bay Reserve Committee will continue to operate as per the Banks Peninsula Reserves Committees Terms of Reference adopted by the Te Pataka Rakaihautu Banks Peninsula Community Board on 12 December 2022, until such time as a new Management Plan for Okeina is formally adopted. It is intended that the land parcels vested in Te Runanga o Ngai Tahu under the Ngai Tahu Claims Settlement Act 1998 will be included in a new Okeina/Okains Bay Management Plan. It is intended that Sefton's Park will be included in the overall Banks Peninsula Reserves Management Plan.

WWII plaque; Under Ngai Tahu settlement, CCC has ownership of plaque in the hall and suggests the Board responds to correspondence from the Museum with a letter notifying the Museum that the plaque will be offered as a loan with suitable documentation. *Sharon to send email notifying the museum that CCC will be in touch.*

Moved Richard/Graeme that the Okains Bay Reserve Management Committee support the option of the WWII plaque to be loaned to the Okains Bay Museum. *Carried.*

Trees along the beachfront of the campground have been cut down and chipped. Chips will be used for garden areas and tree roots have been used to prevent some areas being used for camping.

Cabins will hopefully be over here before Summer season after consents have been completed.

Graeme was overjoyed to see caravans have been removed from the campground. Discussion around Warrant of Fitness and registration of caravans.

New flooring and an accessible toilet in the middle ablution block is a big improvement.

Removal of the temporary shower block is still ongoing.

Discussion re: finance reports being hard to understand or comprehend.

Health and safety: Staff member was working at the campground and nail from nail gun ricocheted off a knot in wood into hand. Taken to hospital where they were treated, has recovered well.

Correspondence: Inward correspondence

Apr 26 email from Delia Walker re: Okains Bay WWII memorial plaque information.

Apr 27 email from Graeme Page re: draft minutes.

Apr 27 email from Aaron Leith re: minutes received.

Apr 27 email from Banks Peninsula re: minutes received.

Apr 27 email from Colin Jacka re: finance reports.

May 1 email from Adrianna Hass re: Okains Bay RMC meeting dates for the next year.

May 19 email from BP re: Approved RMC appointments for Okains Bay

Jun 8 email from Wayne Kay re: upcoming meeting.

Jun 9 email from Delia Walker re: updates on WWII plaque and Reserves managed by RMC.

Jun 13 email from Wayne Kay re: meeting agenda.

Jun 14 email from Denise Tully re: zoom meeting option.

Jun 14 email from Colin Jacka re: April, May finance reports.

Jun 20 email from Nick Thacker re: apologies for upcoming meeting.

Jun 20 email from Denise Tully re: apologies for Aaron Leith and Denise for upcoming meeting.

Outward correspondence

Apr 22 email to Graeme Page re: draft minutes

Apr 27 email to Colin Jacka re: my IRD number and bank account details.

Apr 27 email to All re: minutes of meeting held on April 19th 2023.

Jun 9 email to All re: upcoming meeting on June 21st 2023.

Jun 14 email to All re: minutes and agenda for upcoming meeting.

Correspondence to be sent out with minutes a week before upcoming meetings.

Finance reports: to be discussed and passed at the next meeting.

General business: # maintenance and development at the campground. Colin spoke to the Board about current and upcoming projects.

no discussions have taken place since the last meeting. Koukourarata runanga have endorsed the proposed plan in principle. Discussion will be ongoing.

deputy chair - Wayne asked members to consider options to fill this position when he is unavailable.

water supply - a meeting to discuss Okains Bay water supply to be held at the campground office on Thursday 22nd June 2023 at 6pm.

the roof at the ablution block beside the river needs painting and small pine trees behind the toilet block should be cut out, burnt and replaced with natives.

Moved Richard/Graeme that pine trees be removed and replaced with native plantings.

Carried. Colin to follow up with Paul Devlin.

Richard suggested putting name down to receive soil being dug up in Robinson's Bay.

Lester complemented the layout of plantings in the campground.

no money was made from felling pine trees at the beach as logs were used for garden edging or chipped and used on gardens.

Colin said he will have improved facilities set up for online meetings.

Meeting closed at 6.33 pm.

Next meeting on Wednesday 16th August 2023 at 5 pm in the campground office.

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Chairman

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Date

Confirmed