

GARDEN OF TANE RESERVE COMMITTEE MEETING MINUTES

Friday September 19 2025 Madeira Hotel

Present: Bryn Thompson, Leigh Hickey, Jeremy Buchanan, Suky Thompson

In attendance: Don Milne, Mark Herring

1 Apologies

- Lynda Wallace, Steffan Kraberger, Alan Hemsley
- Attendance apologies Brad Fast

2 Introductions/Welcome to potential new members

- New people who have offered to become members are: Mark Herring, Don Milne and Brad Fast. Their names will be put forward as part of the Triennial Election process to join the committee in the next Community Board term.
- Mark Herring has a holiday home in Akaroa, is here about half of his time and frequently walks in the Garden. He works in the lighting industry.
- Don Milne has a holiday home in Settlers Hill and is a businessman dealing with imports and property. He frequently deals with government organisations as part of his work.
- Brad Fast is an arborist with Tree Tech.

3 Declarations of Interest

- No conflicts declared

4 Minutes of the previous meeting

The minutes of the meetings on 3 June 2025 circulated are approved.

B Thompson /Buchanan

5 Progress since previous meeting

- There has been significant activity in the Garden since our last meeting, summarised here:

5.1 Arborist work

- A walkabout with Toby Chapman, CCC arborist, took place on 11 June to identify where arborist work was needed.
- A three person crew from Tree Tech arborists subsequently worked in the Garden on Tuesday 8 July, delivering mulch and preparing Area 2 of our Three Year Plan. This involved clearing fallen branches and other small trees. After that visit they were also supplied with a list of 14 additional arborist jobs.
- Tree Tech visited again on 5 August and started on the list. Further arborist work is needed to complete this list and any new storm damage work.
- To date the work lists have been compiled by Suky and it was suggested that if any other committee members show the arborists around instead they follow a similar methodology and provide the arborist a detailed list including the locations of each piece of work on the map, a photo and a description of what needs to be done.

5.2 Community Parks Team work

- Mario Ranallo from Community Parks Team has continued working on the list from our May working

bee

- He also came on a walkabout on 12 August where some further maintenance work was identified and has carried out some of this.
- Again there is further work to complete on this list. Mario was thanked for his work to date.

5.3 Working Bee Ginko Glade

- A Working Bee was held on Saturday 3 August. This involved further preparation of Area 2 and then planting 5 Ginko trees. Thanks were given to everyone who attended and got so much done.
- The 5 Ginko trees were provided by Tony Chapman. The area is now known as “Ginko Glade”.
- Bryn was not able to attend the working bee, but brought over the trees and has since done his own working bee tidying up Cowboy Tack, barrowing chip to it from the carpark and cutting long grass.
- Mario has followed up by spraying the periwinkle and spreading more mulch. The periwinkle will need a few more sprays to clear it completely.

5.4 Capital project – steps and drainage

- A purchase order has yet to be issued for the work to improve drainage above the Fern Gully Lower Track and to construct steps connecting the Fern Gully Lower Track to the walking track between Beach Road and Aylmers Valley Road. Steffan Kraberger provided a quote to carry out the work in May.
- Hannah Murdoch (CCC Community Partnerships) has been enquiring with various other departments in CCC (Three Waters and Roding) about their role in this. She has also consulted our former project manager Steven Gray.
- A walkabout to review of the proposal was attended by Steffan Kraberger, Steven Gray and Suky Thompson on 1 September. Some alterations to the drainage proposal were made at this walkabout. Steven indicated that the project had been approved.
- Suky asked to follow up with Hannah to get the purchase order so that this work which has now been planned for several months can be completed.

5.5 Asset register

- The final asset register has been updated by City Care to include photos of all items and checked by Suky.
- City Care have sent it to CCC to upload into their asset register and the Christchurch City Council Open Data Portal.

5.6 Succession planning

- We are very pleased to have recruited three new potential members through word of mouth
- Steffi Brightwell from the Community Board has also made a recruitment video that is to be released on facebook. An email address of GardenofTane@gmail.com will be created and autoforward to Bryn who volunteered to deal with correspondence.

6 Financial report

- Funds held by Civic Trust on our behalf are: \$683.59
- There do not appear to be any specific CCC funds tagged for the Garden of Tane.
- Suky has been corresponding with Hannah Murdoch to try to better understand the CCC funds for

reserve projects and Hannah has offered to meet to discuss further. Bryn Thompson will also attend.

7 Preparing for new Community Board/Reserve Committees three year term

- Linda Burkes, the Community Board Advisor, has sent a detailed email setting out what Reserve Committees need to do to appoint our new committee and prepare for the new Community Board term. The current committee will be formally discharged by the incoming Community Board at their meeting on Wed 3 December and then needs to hold a Triennial Election meeting so that it can reconvene.

The Triennial Election meeting for the Garden of Tane Reserve Committee is to be held on Friday 12 December 2025 at 5:30 Garden of Tane playground (Madeira if wet)

S Thompson /B Thompson

- Suky to invite the rūnanga to supply a member and advise by this date.
- All current members are asked to advise whether they wish to continue.
- The Community Board staff are likely to hold an induction session in the new term. We would like this to cover how reserve committee projects and maintenance are funded, the various sources of funding and transparency around these, and how the Triennial Plans fit in.

8 Updating the Three Year Plan/Triennial Plan

- During the previous Community Board term all reserve committees were required to develop a Triennial Plan. Linda Burkes has advised that we should now be considering updating this Plan.

8.1 Three Year Plan developed by committee

- In response, the Garden of Tane Committee developed a Three Year Plan for 2024-2027. This set out 6 goals for the three year period, some of which have now been achieved, others in progress and some not yet started.
- During the walkabout prior to the meeting, the proposal to replant an area above the Grotto that has opened up due to loss of trees during storm damage was discussed. This area could be replanted with a Lawsons Cypress to replace the one lost from the Grotto a couple of years ago and would be a priority to add to the Three Year Plan.
- Drainage work on several tracks is also needed, as is renewal of the chip surfacing in places and these should be added to the Plan.
- The Plan will be further discussed at the next meeting.
- Hannah Murdoch has offered to deliver Teddington chip for volunteers to spread and it was agreed that such chip should be delivered to Onuku Road verge area.

8.2 Triennial Plan

- The Triennial Plan sets out renewal budgets and a budget for planting work, but does not seem to correspond to actual funding.
- The purpose of the Triennial Plan – both in terms of maintenance and capital budgets needs to be clarified further in discussion with Hannah Murdoch
- Once we have a better understanding of what funds are available from what budgets and what we want to achieve, we may want to make a submission for additional funds through the Annual Plan process early in the new year.

9 Next Working Bee

- The date of the next working bee was set down for Sunday October 12 10:00-12:00.
- Tasks to include:
 - Spreading mulch around the King Charles coronation tree
 - Weeding around new kowhais
 - Spreading Teddington Chip if delivered by then
 - Weed control
- Members asked to send in further suggestions of work that needs to be done prior to the bee

10 Health and Safety

- There are no H&S issues to report

11 Public forum

11.1 Lumiere

- The committee organising the previous Lumiere committee included Leigh Hickey, Lynda Wallace and Alex Walkington (from ADP at the time). would like to run the very successful event again. In the past Lynda has dealt with the Council, Leigh with the vendors, and Alex with the rest. Other people could also be pulled in.
- Progress to date has been stalled while the committee has been searching for an organisation to do the banking. Friends of Banks Peninsula, the community environment Incorporated society, has now offered to provide this service. It is in their constitution to support other groups. They have suggested that the event have an environmental theme and asked for a formal letter setting out what is being asked for. Leigh, Lynda and Suky to draft the letter once Lynda is back from holiday.
- In previous Lumiere's the budget has been around \$25k, most of which has been spent on commercial lighting company ETS.
- Now that a financial administration partner has been found, the committee has suggested aiming for the next Lumiere to take place in May 2027 on a full moon.
- Leigh suggested the event should still be free, but donations collected. These could then be held by Friends of Banks Peninsula for future Lumiere events. Sponsorship should also be sought – potentially from Orion.
- Mark Herring works in the lighting industry and has a GOBO projector and has previously commissioned a Maori artist to do a design to be projected. This is a possibility for Lumiere, which previously projected onto the old toilet building.
- The schools will also be invited to be involved – including Duvauchelle and Okains schools.

11.2 Social media

- Bryn has taken initiative for the past 9 weeks and set up an Instagram and Facebook page to which he is posting weekly with information and educational messages about the Garden.
- He has offered to manage our existing webpage gardenoftane.co.nz (which was developed by Steffan) and take over funding it from Suky. The website can then be used in conjunction with social media.
- Suky to put Bryn and Steffan in touch so the transfer can take place..

12 Meeting schedule

- The final regular meeting of the year has been shifted from Tuesday Dec 2 to Friday 5 December, 6:00pm at the Garden.
- The optimal date for meetings next year is likely to be a Thursday evening, when new members will be in residence. To be discussed at the next meeting.
- The schedule for next year will then be set down at the our Triennial Election meeting on Friday 12 December once we have our membership for the next three year term established.

Meeting closed 7:21pm