

Cass Bay Reserve Committee
2 April 2025
Meeting Minutes

1. Apologies – Hannah CCC, Ine, Noraini, Rodney CCC.

2. Declarations of Interest

None. Members are reminded of the need to declare a conflict when considering any item where they may have a private/personal interest.

3. Public Forum

Members of the public who would like to speak to the Committee about matters arising with the reserve.

4. Confirmation of Minutes

That the Minutes of the Reserve Committee meeting held on 5th February 2025 to be confirmed.

Moved: Jenny

Seconded: Liz

5. Matters Arising

The Committee will discuss any matters arising from the previous Minutes to review progress.

SIGNAGE- Rodney/Hannah - NOT present

RUBBISH on the Eastern side. Jenny reported that this has now been removed though some has been left in the box which resembles a compost bin. It could be useful at a later date for this purpose.

Irrigation tank installation- Matt Rose?

Encroachment onto Cass Bay Reserve- Rodney/Hannah. Follow up- Hannah has asked what the committee would like to see the outcome to be.

Bunker 10-update Rodney/Paul. Still not available

Poplar felling-Rodney/Nick

Pony Point Track- Nick to check out with Tree Tech when tree felling may take place.

General update-Rodney. Not available

Preparation for 2025 planting season/funding applications etc. -Jenny gave an update on matters arising. She-has submitted to the CCC annual plan supporting various initiatives we are involved with.

As Rodney, Paul and Hannah were not present, all items with their name will have to be followed up later.

Nick Singleton (park ranger) provided an update on the Pony Point loop track, noting the need to remove some trees to facilitate the track completion, and for safety reasons. It was also noted this will support the replacement of exotic species with native varieties.

He proposed that staff proceed with felling and disposing of the trees that prevent completion of the loop track.

Moved: Jenny

Seconded: Chris

Carried unanimously

Proposal 2: that staff proceed with felling and disposing of exotic species presenting a safety concern to allow for replacement with native plantings.

Moved: Warner

Seconded: Liz

Carried: unanimously.

6. Health and Safety

The Committee will raise any health and safety matters.

7. Correspondence

That any inward correspondence be received and outward correspondence endorsed.

There was no correspondence

8. Staff Financial and/or Operational Report

Staff will report on any financial or operational matters, as appropriate.

There was no report tabled

9. Update from Working Groups .

Watering volunteers- update-Jenny

Tracks- Warner/ Nick/ Rodney. Discussed the new track to Summit Road eventually being upgraded as it has become so popular. Jenny requested that risers be added to the front of the steps formed by the BECA volunteers before they deteriorate.

Working bees -

9.30am April on 9th April at Steadfast with CVNZ

April- a request for the PDs to weedeat the area above last year's Eastern planting. They did a good job last year. Jenny to follow up but as there is currently no access to a toilet this could be a problem.

May-Warner suggested Jenny ask Rodney if it can be sprayed as happened last year.

10. Planting days-

25th May from 1pm at Steadfast

15th June from 10am at the eucalypts

28th June from 10am. All with CVNZ assistance.

11. Working Bees

Ongoing-Releasing, mulching with bark, dead tree felling, maintenance

12. General Business

The Committee will discuss any general business.

Volunteer hours- to be sent to Jenny

The committee agreed to nominate Tom Freedman for the new youth Matariki Awards. He has been working on our reserves and as a WOPP volunteers for years.

Moved: Jenny

Seconded: Karen

Carried: unanimously

13. Next Meeting

The next Committee meeting will be held on **Wednesday 4th June 2025** at

7.30. Community Board Rooms. Venue TBC