

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 19 May 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff Carter, Jacque McAndrew, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy MacLeod
Visitors Nil

1. **Apologies** Bruce Watts
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Ian Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 21 April 2025 be confirmed.
Moved: Geoff Seconded: Jacque Carried.
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**
Inward George Lattimore - appreciation
Outward: George Lattimore - request for Stay Night dispensation approved
Motion: That Outward Correspondence be approved.
Moved: Ian Seconded: Fiona Carried
8. **Staff Financial/Operational Report**
Colin stated that all is going well, with nothing major to report.
9. **Update from Working Groups** Nil

Manager's Report

Oskar has now installed the 25,000L tank and the tap by site 55. The 5000L tank will be installed in the next few months.

There are 4 Annual Site Holders who have not achieved their 16 Stay Nights.

The camp water quality will be tested on 20 May.

The managers' house fence will be started 20 May.

CCC Rep Report

IKS have quoted \$ 10,000 for a Wi-Fi installation similar to that at Spencer Park, also including 8 cameras. It is a monitored service which also has a customer care service. The council system will be dismantled and

repurposed.

The potholes by the camp entrance have been repaired. Those by the boat wash are still there.

Still chasing the Three Waters Team re: bank remediation. The proposal is on hold but still on the books for summer. A committed answer is required by the end of May.

10. General Business

Jacque:

Why don't Fulton Hogan trim the bushes along the front fence? (Kylee will trim them back and weed-eat the bank)

The buses behind the tanks along Haywards Lane need cutting back.

Geoff:

Should we extend the hard surface by the dump station to avoid campers driving on the grass to turn around to align their tanks?

Colin:

We could also look at converting site 90 to 2 hard sites, both with power.

Meeting closed at 6.10 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 16 June 2025