

Stanley Park Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Wednesday 19th February 2025

Time: 9am

Venue: Akaroa Community Boardroom

Present

Elizabeth Haylock (Vice Chairperson), Chris Mangels, Barry Brunton, Kit Grigg, Sarah Ott, Adam Martin, Pam Whyte, Dave Whyte, Charles de Lambert

In Attendance

Hannah Murdoch (CCC Parks Representative), Nigel Harrison (Community Board)

1. Apologies

Peter Haylock, Dave Janett

Moved: Kit Grigg / Sarah Ott

2. Declarations of Interest

Nil

3. Public Forum

Nil

4. Confirmation of Minutes

That the minutes of the previous meeting held on 20 November 2024 at the Christchurch City Council Akaroa Boardroom be confirmed subject to the following correction

- Dave Whyte be recorded as an apology. **Moved: Elizabeth Haylock / Charles de Lambert**

5. Matters Arising

5.1 Track repair has now been completed and will be discussed on park inspection following formal part of meeting.

5.2 Mario is to attend to Periwinkle, blackberry and broom however this is not currently a priority. Hannah advised was on the 'to do' list.

5.3 Geotech report related to 11 Rue Noyer is not publicly available as yet.

5.4 Annual Plan submissions have been made for both the completion of Change 1 Proposed New Walking Track Stanley Park and the scoping and budgeting for safety improvements and completion of the track from Watson Street down to French Village. Hannah suggested that a project manager may be required for the works should funding be received. This will ensure new tracks are completed to standard and minimise likelihood of the health and safety issues that arose during recent track repair works.

6. Health and Safety

6.1 The committee discussed the accident on the track on 18 January where a woman suffered an ankle dislocation and emergency services attended. The condition of the track and repairs where the accident happened were of significant interest. Concerns were raised on the condition of the track, the steepness of the tracks and the loose rolling gravel on parts of the track which expose park users to a heightened risk of slips, trips and falls. One member suggested that the track should be closed however it was decided to review the track and decide on further actions during the physical walk around.

6.2 Charles asked Hannah what is the process for reporting H&S concerns / issues / accidents? It was agreed that the committee should pass issues to Sarah who will communicate with Hannah. Hannah advised she is our key point of contact and will ensure H&S issues are reported to the right persons in CCC.

6.3 Hannah to send Sarah CCC risk matrix so that she can use to report issues and include with quarterly meeting minutes.

6.4 Nigel advised that the Community Board recognise the need to highlight safety issues on tracks. He said that the network of tracks on the peninsula had the highest enquiry level at the information centre and that the Community Board was looking to tourism funding to help repair and enhance the track network.

7. Correspondence

7.1 Emails received from Hannah regarding completion of track of repair works, fire breaks & mowing, geo technical report re 11 Noyer and triennial plan funding position – that no budget is currently set aside for the Watson Street track.

7.2 Emails received from Linda regarding confirmation of meeting dates being entered in Community Board calendar and board room bookings for 2025, annual plan submissions and accident on the track.

7.3 Email received from Kerri regarding contact with the contractor after accident on the track.

7.4 Email received from Rodney Chambers (CCC) re spark awareness and FENZ fire season change.

7.5 Email were sent to Akaroa Mail – letter to the editor re CCC Stanley Park survey

7.6 Email to Kerri Bowen re accident on the track under completion and the committee concerns re track condition.

7.7 Emails to Linda regarding annual plan submissions and accident on the track.

8. General Business

8.1 Charles de Lambert was nominated as Committee Chair. **Moved Kit Grigg / Elizabeth Haylock.**

8.2 2025 Sarah Ott was nominated as Committee Secretary. **Moved Elizabeth Haylock / Pam Whyte.**

8.3 Sarah to draft a good news story / letter to Akaroa Mail editor later in year once funding received / track improvements completed?

8.4 Sarah to look into developing and printing a Stanley Park map for distribution at information centre. Potential for Community Board funding for such projects.

8.5 Hannah to try and get feedback from results of CCC Stanley Park survey.

11. Next Meeting

Next meeting will be held Wednesday 21st May, 9am at Christchurch City Council Akaroa Boardroom.

Meeting closed at 9.50am. The committee then undertook a park inspection.

During the walk around it was thought that general condition of the track did not necessitate it being closed but urgent action was warranted to rectify concerns.

The following maintenance items were also noted during the park inspection:

- Broken gate from Penlington Place (we understand was damaged by contractor)
- Return spring (bungee) required for Penington Place gate
- Broken fence (lower wire missing) above kissing gate (not stock proof). This requires urgent attention to ensure sheep can be grazed in the park.
- Stay removed from strainer post next to kissing gate (above fire station)
- View to be opened up by seat on right side track on way up to French village
- Old mans beard by gate to French village
- Onga Onga on track between French village and Watson Street
- Drains blocked just below Watson Street exit
- Overgrown vegetation coming down from top of park over stile.