

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 20 May 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona
Committee Bruce Watts, Jacque McAndrew, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy
Visitors Nil

1. **Apologies** Geoff Carter
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum**
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 15 April 2024 be confirmed.
Moved: Jacque Seconded: Bruce Carried
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**
Inward: Jill and Maurice Field - site 97 caravan draw bar issue (Ian to respond)
Outward: Carl & Rebecca Tinker - acknowledgement of forfeiture of site 19
Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Ian Seconded: Fiona Carried
8. **Staff Financial/Operational Report**
Motion: That the Financial Report for April 2024 as presented be accepted.
Moved: Fiona Seconded: Bruce Carried
9. **Update from Working Groups**

Manager's Report

The water leak in Haywards Lane has finally been located and fixed.

John Brown has moved his caravan from site 62 to site 43.

Oskar (On Plumbing) is booked in to install the small water tank this coming Thursday 23 May.

The bench-top griller/oven in the kitchen has limited function. We can replace it with a proper oven and stove-top.

Maintenance program continues: All the cabin carpets have been cleaned, kitchen has been painted (with more staining and painting to be done), the flooring in the men's showers in the main block needs touching up, and we need to get a quote for a uniform surface for the kitchen floor.

CCC Rep Report

The BPCB minutes are found on the Community board page of the Council website under "Let's Talk" and the DRC minutes are listed under "local resources". Colin will also put in a link onto the camp website.

For a building costing less than \$ 60,000 the process is getting easier. Our projects will cost more than this amount so we will need to continue with our previous plan. Fiona will contact TranzBuild. Colin will ensure that the Wi-Fi speed is increased before summer.

10. General Business

Jacque & Geoff: have been contacted by BNZ regarding an historical account for which they were they signees.

Motion: That the old bank account be closed by Jacque and Geoff.

Moved: Ian

Seconded: Fiona

Carried

Fiona: The tree has been removed. She proposes that a Pohutukawa and snow tussocks be planted Near the Norfolk Pine by the boat wash.
ECAN will do plantings along the creek bank to combat erosion.

Bruce: Asked for clarification regarding the report about that Colin will prepare for the Community Board, and should the annual site holders be looking ahead to organise themselves and have a spokesperson to present a submission. Colin agreed, but he will have more detailed information in due course.

Meeting closed at 6.40pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 17 June 2024