

Allandale Reserve Management Committee

Minutes of the meeting held Monday 20th October 2025 at The Otoromiro Hotel at 7:00pm

Present: Graham Barrell (chair), Karen Banwell, Kerry Turner, Jan Millar and Andrea Wild

Apologies: Grania Ormond Kerry/Jan

Minutes of the Previous Meeting

A motion was moved for the minutes of the meeting of Wednesday 25th August 2025, be approved as true and accurate. Karen/Jan

Matters arising

Martin Stanley has moved away, and Graham has reported that Martin has resigned from the committee. Graham has thanked him for his service.

Moved that the resignation be accepted. Graham/Kerry

Fete was very successful with good weather and attendance. Good organisation from the Fete committee.

Jan and Kerry gave an update on preparations for the Hall opening.

- All plates and cutlery have been washed and counted
- All Health and safety signage has been updated
- Available for hire signage installed
- Not feasible for otto bin service (due to cost- \$400/yr, managing collection, potential abuse, storage etc) Will supply black rubbish bags instead
- Phone and website setup and operating
- Internal door hinges fixed
- Outside shade sail cleaned, poles painted
- Posts around deck painted
- First flush rain water system cleaned out
- Jan and Kerry are sharing the answering of the phone (limited time commitment at this stage)

Hall opening BBQ evening on Saturday 22nd November

- We can supply sausages/BBQ
- Committee could supply salads
- Sound system with music
- We have a \$300 grant from Summer with your Neighbour's fund
- Karen is discussing with Rapaki to supply someone to officially open the Hall

There is an article in the October Bay Harbour News about the hall being open.

There have been several enquires (proposed wedding and 21st) with the school using the Hall and grounds tomorrow.

Other Discussion

Should we consider an industrial dish washer for the kitchen?

There is evidence of a rat issue. Kerry to sort out traps/poison

Kerry to sort out paper towel, toilet roll and hand wash supplier.

Hans Chase is the CCC facilities manager (Andrea will supply contact details)

Jan and Kerry need Bank Account access. Graham to send Westpac account numbers. The next GBCA meeting needs to pass a resolution to allow Jan and Kerry signing authority.

The old container needs to be removed.

Kerry said he would tidy up the pony club poles and drums to make mowing easier.

The Pony club dividing fence and the coastal fence needs to be removed.

We need to take a generous approach to small nonprofit community orientated groups/ individuals wanting to use the Hall.

Chairman

Graham has agreed to stand down as chairman and stay on the committee. The committee thanked Graham for his many years of service.

Kerry volunteered to take on the Chairman's role.

It was moved that, we accept Graham's resignation as chairman and that he remains as a committee member. Jan/Karen

It was also moved that we accept Kerry to take over the chairman's role until the new triennium committee is elected. Karen/Jan

Area of responsibility

We need to formalize an agreement with the CCC on the Reserve Committees areas of responsibility/input for the management of the Allandale Hall and Reserve with GBCA taking accountability for any financial transactions. Kerry to draft a statement in consultation with Graham, Andrea, Linda Burkes and Hannah Murdoch.

Next Meeting

Agreed to meet next on the 2nd February 2026

Meeting closed at 7:50pm