

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 20 October 2025

Time: 5.30pm

Venue: Duvauchelle Holiday Park

Present: **Chair** Fiona Barnes
Committee Geoff Carter, Bruce Watts, Jacque McAndrew, Ian Whenmouth

In Attendance: **CCC Representative** Nil
BPCB Representative Nil
Managers Tracy MacLeod
Visitors Nil

1. **Apologies** Colin Jacka
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 15 September 2025 be confirmed.
Moved: Ian Seconded: Jacque Carried.
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**
Inward: Nil
Outward: Nil
8. **Staff Financial/Operational Report**
Nil
9. **Update from Working Groups** Nil

Manager's Report

The cameras and Wi-fi have both been installed and are working very well, with much favourable comment from campers.

The site holders of site 18 have indicated that they wish to sell their caravan on site, but they did not know the date of this meeting so have not presented this wish in writing to the Committee. Should we receive such a letter very shortly, we feel it appropriate to retrospectively approve such a request as of the date of this meeting.

It is proposed that a Bouncy Pillow be installed on half of one of the Tennis Courts, with a basketball hoop installed on the other half, thus retaining one whole Tennis Court for tennis.

Colin has approved the purchase of a new freezer for the kitchen.

Two quotes have been received from **Aaron Stewart Builders**:

The first for repairs to the pavilion, to hopefully be completed before Christmas, and the second for hard fill to the **top stand near the office** and **dump station enlargement**. Colin is looking for the money for this. There are good bookings for Labour Weekend, and we are fully booked for Show Weekend. We have also replaced two BBQs, ready to go for summer.

CCC Rep Report

The support person for camp managers position has been filled, and will start work in mid-November

10. General Business

Tonight's walk around showed that the Camp is looking in a mostly very tidy state, though some sites still need a bit of a tidy-up. (Ian and Tracy will follow up on these).

Jacque

Has asked us to accept her resignation after 30 years of service to the Duvauchelle Reserve Committee. We accept her resignation with reluctance but huge appreciation for her contribution over her years of service.

Meeting closed at 6.08 pm

11. Next Meeting: Duvauchelle Community Centre, at 5.30pm on Monday 17 November 2025