

Cass Bay Reserve Committee

Notice of Ordinary Meeting:

An Ordinary meeting of the Cass Bay Reserve Committee was held on:

Date: Wednesday 3rd June

Time: 7.30 pm

Venue: Banks Peninsula Community Boardroom.

1. **Apologies** – Paul Devlin, Hannah Murdoch, Jamie Small, Jeremy Webb, Peter Hattaway, Dave Taylor

In attendance- Jenny Healey, Warner Russell, Karen Banwell, Ine Smit, Noraini Milne, Cathy Lum (Community Board rep), Chris Nee

Staff- Rodney Chambers

2. **Declarations of Interest**

There were no declared conflicts of interest.

3. **Confirmation of Minutes**

That the Minutes of the Reserve Committee meeting held on 1st April to be confirmed.

Approved-Jenny. Seconded-Chris

4. **Matters Arising**

Application for Ecan Biodiversity Funding was unsuccessful

The up-coming foreshore plan meeting is on 10th June at the boardroom by Holly Whittaker

■ Cass Bay Place-update – Rodney. Hannah and Jenny have followed up. The new owners are not moving in until the end of the month

Penguins sign returned. Picnic table and tank found further down the reserve

Loop track name-Ngāti Wheki have been consulted and will discuss this at their next meeting

Council 1st aid course for volunteers-. Jenny, Jeremy, Jamie and Warner keen-noted by Rodney

Lab building needs boarding up. Bunker 10 gutters need clearing. Rodney will follow up

Landscape plan for Pony Point? Paul/Rodney. To include a handrail to access the Memorial planting plus accessible viewing platform. Rodney to follow up with Paul as to what is happening with this.

5. Health and Safety

Hannah has provided the Council Health and Safety policy which has some good check lists and is worth incorporating into our policy.

Asbestos surrounding Bunker 10 update-Rodney. Removal to start on 8th March and take approximately 2 weeks.

6. Correspondence

Hamish Fairbairn- emailed to say that poplars are regenerating on the Summit Road track. He suggested it's a job for Tiaki Taiao.-Rodney to follow up?

7. Staff Financial and/or Operational Report

Dangerous trees on Pony Point track; Signage- Several signs on tracks have become dilapidated and need replacing. We are still waiting for the requested signage for our reserves as approved in 2024. New signs-Cholmondeley Children's project; Water as you wander; Penguin information, Cass Bay Reserves volunteer project. Next working bee, next planting day. Rodney will discuss with Paul

Management Plan for Pony Point- Rodney. See above re landscape plan.

8. Update from Working Groups.

Watering volunteers-13 volunteers (and 3 pre-schoolers) have been looking after the new plantings and have been requested to continue due to the dry conditions.

Tracks- (Warner)-has weed eaten the track to Summit Road and to Pony Point as well as a huge amount of preparation for the planting season. 160 hours since the last meeting.

9. Planting days- CVNZ - Sat. 7th June-playground; 4th July- lower Steadfast; 18th July- poplars? Possibly 10-2 with BBQ lunch.

TKK- 20th June 10-12.30- upper Steadfast, postponement date 27th June.

Cholmondeley Children's Centre-date to be decided

10. Working Bees

Ongoing-Releasing, mulching with bark, dead tree felling, maintenance, weed reduction

Suggestions for 2026- Pony Point track- Cut and paste regenerating wattles etc. before they become too much of a problem. Weed eating deadly nightshade- ongoing. Continue to remove saplings and paste. Bark last year's plantings

29th July- Ine's weeding group

August?

September-Bone seed removal

November- releasing

11. General Business

Feedback from meetings

Up-coming meetings- 3rd August- Head to Head; 4th August- Community Action Group.

Funding applications- Council contestable funding opens on 1st July. Jenny proposed "WE request that the Cass Bay Residents Association apply to the Christchurch Contestable Fund for equipment for irrigation including a solar pump, tools including more spades, flax knives and grubbers and wool matting to enable the Cass Bay Reserves Committee to continue its regenerative planting programme to bring back greater biodiversity and reduce sedimentation in the harbour." Seconded Warner. Approved unanimously.

Toilet block- There was a discussion about where a public toilet block could be at Steadfast. Chris said it couldn't be the one used by the Sea cadets. Jenny said the Residents Association was willing to incorporate one into their building similar to Governors Bay. The lab building was also considered as services run past it and it's on the main track within Steadfast.

Road safety- crossing Governors Bay Road from Cass Bay is dangerous as it's on a blind corner which you can't see around until half way across. Jenny has brought it up with the roading engineer before. Rodney suggested doing a Snap Send Solve to follow up.

Junior Mountain Bike track- during the last school holidays an "illegal" bike track was created behind the drill hall. Rodney said this would be removed. Jenny said that a Junior mountain bike track had been approved in the consulted development plan and although the original site was now not suitable the rough track showed the need. It was decided to investigate a suitable location and work with local youth, the Mountain Bike Club and rangers to design and build a legal track.

Volunteer hours- please can you send these to Jenny. It is very important that we keep a record. Warner has done 160 hours since March.

12. Next Meeting

The next Committee meeting will be on Wednesday 12th August