

Okains Bay Reserve Committee

Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 15 October 2025

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Colin Jacka opened the meeting at 5.05 pm with karakia.

Present: Wayne Kay (Chairperson), Sharon Henderson (Secretary), Graeme Page, Judy Thacker, Lester Fletcher, Nigel Intemann and Nick Thacker.

In Attendance

Amour-Jane Ryan and Colin Jacka.

1. Apologies

Gina-Lee Duncan, Aporini Deer and Asif Hussain.

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Graeme/Lester that the Okains Bay Reserve Committee meeting minutes on Wednesday 20 August 2025 be confirmed. Carried.

5. Matters Arising

5.1 Fencing in front of marae. Ongoing.

5.2 Feedback re: Goals & Priorities. To be looked at in February meeting.

5.3 Cabin update. Fitting out nearly finished and pricing to be finalised. New BP Team Leader may rent the smaller cabin, short term while looking for suitable property to purchase.

5.4 Values statement from Koukourarata. Graeme passed on to Runanga and will request a copy be sent to Delia Walker and Sharon.

5.5 Plan document of work to be completed during the year. Amour to action. Poplar trees to be cut and poisoned.

5.6 Fencing and signage to the cave region. Posts have been erected, and ropes will be fitted. Signage to be tweaked by Colin.

5.7 Feedback of painting the roof of riverside ablution block. If solar panels are to be installed the roof will be painted beforehand.

6. Health and Safety Nil.

7. Correspondence

Inward

7.1 Aug 21 email from Jane Walders re: BPCB Agenda for meeting on 25 August 2025.

7.2 Aug 25 email from Kelly Governor re: Thanks for Minutes.

7.3 Sep 3 email from Linda Burkes re:RMC Business and Triennial election process. FTA.

7.4 Sep 10 email from Asif Hussain re:Thanks for support.

7.5 Sep 18 email from Linda Burkes re: Correction of dates. FTA.

7.6 Oct 8 email from Wayne Kay re: Agenda for upcoming meeting on 15 October 2025.

7.7 Oct 9 email from Gina-Lee Duncan re: Apology for next meeting.

7.8 Oct 13 email from Colin Jacka re: Microsoft Teams video link.

Outward

7.1 Aug 22 email to All re: Draft Minutes of Okains Bay RC Meeting held on Wednesday 20 August 2025.

7.2 Sep 3 email to All re: Linda Burkes RMC Business and Election process.

7.3 Sep 18 email to All re: Linda Burkes Correction of Dates.

7.4 Oct 8 email to All re: Agenda for upcoming meeting on 15 October 2025.

7.5 Oct 9 email to All re: Minutes of meeting on 20 August 2025.

Discussion re: Triennium Election, it was decided that as the Reserve Committee would be discharged from December 2025, the Okains Bay RC would follow the Election process at the February meeting to renew their membership.

8. Staff Financial/Operational Report

New Year's bookings are looking to be full. Weather reports will have a significant impact on campers.

9. Update from Working Groups Nil

10. General Business

10.1 Upgrade of power supply to camping ground. Todd Armstrong is working on it.

10.2 Removal of old school building. Discussion about options including moving to Seftons Park, community hub at the museum, converting into a dining room for marae. The museum proposal would work with Koukourarata, Ngai Tahu, CCC and the community. Concept plans to show how this would look to be presented to all interested parties.

10.3 New vehicle access made from camp area to beach. Wayne pointed out a vehicle had driven over existing logs to drive onto the beach. Amour to investigate.

10.4 Planting at the beach. Planting will be carried out this week and pine trees and broom will be removed.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 18 February 2026 at 5 pm in the Okains Bay Campground Office, Okains Bay.

The meeting closed at 6.17 pm.

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Chairperson

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Date