

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 20 April 2026
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona
Committee Ian Whenmouth, Geoff Carter, Merton Fraser

In Attendance: **CCC Representative** Hayden Kennedy
BPCB Representative Nil
Managers Nil
Visitors Nil

1. **Apologies** Colin Jacka, Bruce Watts, Tracy MacLeod
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Ian Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the ordinary meeting held on 16 March 2026 be confirmed.
Moved: Fiona Seconded: Ian Carried.
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**
Inward: Pipers Stream Consent Plans, 25 March 2026 (Hayden: for discussion)
DRC Triennial Plan 2023-2025, 20 March 2026 (Hayden: for discussion)
Annual Plan Submission, 8 April 2026
Outward: Nil
8. **Staff Financial/Operational Report** Nil
9. **Update from Working Groups**
Manager's Report
The tree that had fallen down over the stream has been removed by the council water team.
The toilet floor in the men's bottom ablution block has been fixed by Aaron. Kylee will redo the floor himself (the quote from ProFloor just to do a little cubicle was going to cost \$1600.00). Kylee has managed to source the product and will Teraflake the floor himself to match the rest of the ablution block, at a cost of around \$ 500.00.
Hayden is picking up the new washer and dryer Tuesday from Christchurch.
Colin has advised me the Annual Site Fees will increase this year as well as stay nights and casual nights, but I need to confirm the pricing with him.

CCC Rep Report Nil

10. General Business

There was discussion on the recommendations of the Banks Peninsula Community Board regarding the status of current Annual site Holders.

Since we must wait for ratification from the Chief Executive, no announcement can be made at this time.

Geoff Carter:

Liz Carter has presented a submission to reflect that the signage for the Holiday Park should emphasise that it is actually a Recreation ground that happens to include a camp ground.

Should there be designated parking for parents whose children access the playground?

Meeting Closed : 6.26 pm

Fiona registered an apology for the meetings on 18 May 2026 and 15 June 2026

Next Meeting: 18 May 2026

UNCONFIRMED