

Cass Bay Reserve Committee

MEETING MINUTES

Minutes Meeting held:

Date: 4/12/2024

Time: 7.30

Venue: Banks Peninsula Community Board Meeting Room.

Present

Jenny Healey (Chair) Warner Russell, Tracy Littlejohn, Ine Smit, Liz Hales, Jeremy Webb and Karen Banwell (minutes)

In Attendance

Council staff members: Rodney Chambers.

1. Apologies

Noraini Abbas, Marjorie Russell and Hannah Murdoch

2. Declarations of Interest

None

3. Public Forum

NA

4. Confirmation of Minutes

4.1 Confirmation of previous meetings minutes. Jenny/Warner

5. Matters Arising

Rodney Chambers discussed signage, and that Paul Devlin had agreed on a mock up for the signs.

Rodney will organise the removal of Brian's rubbish from one side of the Steadfast Rd that has accumulated there. The committee and rangers have struggled to communicate with Brian.

Irrigation - there is water for the newly planted natives near Dave's fence, but not on the other side. The black tank will be repaired immediately after someone stole the fittings and the gate will be adjusted to prevent people getting up to the top of Steadfast in vehicles. Rodney will organise tracking cameras so can count the number of people walking the track.

It is dangerous to cross the road from Steadfast. Have asked Rane to prune the trees back on the Steadfast side to improve vision. There is now a sign reminding drivers there are pedestrians crossing.

Encroachment of Number 8 Cass Bay Place onto Cass Bay Reserve. Rodney has spoken with enforcement to ensure compliance from the landowner who has removed trees there and taken space off the reserve for personal gain.

Pony Point loop track, Nick Singleton is working on this.

Steadfast - Bunker 10 can be used for storage again as the asbestos issue has been resolved and once the scaffolding has been removed.

Plants are ordered for next year. We can order protectors too from the parks team. We prefer triangular cardboard as they work well and don't require assembling.

Security panels will be added to protect gates and fencing to keep people away from asbestos soil areas around bunkers. Need to work out what to do with the contaminated soil, to be stored on site is a cheaper option.

Rāpaki team doing great work, looking to creating a firebreak about 100 m long and about 3 to 4m wide along the fence line to the West, tidying up around the bridges too.

Tree contract has been changed to Tree Tech – need to remove the dead poplars near the track to Summit Road as they are dangerous.

Drill Hall, wardroom and garage need to be sprayed around their edges as they cannot use weed eaters.

Pony Point – there is need to put a pile of rocks around the totora as it is getting ring barked by the contractors when mowed and weed eaten. A kowhai planted by Bob Parker at the opening of the reserve has also been ring-barked and another one cut off. The tussock has been severely cut back and very little remains.

Plinth for Poe is going back in on the 15th, will make sure cannot be taken again. Noraini is going to bring back the plaque and will be secured by anti theft screws so it can't be stolen. Want to cut the track so people can walk around via the stile. Would like a platform that is accessible so survivors with accessibility issues can see the plaque. Need to make sure weeds are removed and find some horses to graze the area to keep the grass down.

Warner thanked Rodney for new weed eater.

Jeremy discussed the bike tracks and explained that they want greater diversity of what will be used. Rodney was worried about stability although should be ok lower down. Nick Singleton will oversee the track building to ensure it complies with grading and signage.

6 Correspondence

Jenny has applied for funding from the Sediment and Erosion Control budget at CCC. Ine asked if could seek funding from the budget for Pony Point, hill side erosion area by the old track. Hamish Fairbairn is applying for funding for both sides of Pony Point track. Rodney was asked if the old Head to Head could be reopened. He said if the track goes ahead above, it can be the family option and then can signpost the bottom (Head to Head) path as being for high skill track walkers and reduce the standard to back country route.

7. Update from Working Groups

Warner explained that the slip has been weed eaten, was sprayed before planting and then sprayed again. The same has been done for the bottom paddock. He has weed eaten the new track to the summit. Beca volunteer team has built steps and benched the track. Jenny would like to see wooden risers put in front of the steps.

Ine – Christ College boys cleared most of the boneseed from Corsair to Cass track with the larger ones below needing to be poisoned by the Rapaki team, who had also taken out the biggest trees.

Pony Point main track – wattles are an issue, Dylan's team has been cutting and pasting them, Warner would like to see them removed. Rodney will get Tree Tech to check them. There is a five year tree plan for the eucalypt block. Jenny explained there have been many working bees. The area is very dry so Rodney will make sure there is an escape route planned. Have a small fire extinguisher and will add how to use at the start of a briefing. Rodney to provide a couple of extinguishers.

CVNZ scheduled to come and work on the 29/1 with volunteers.

Water volunteers are ready to go

8. General Business

Kane UC Student has been checking poplar area 2 and there is some regrowth. Poplar area 1 – all seem to be dead. He is doing environmental science and climate change at UC. He is doing projects to identify the damp or dry spots using photography to work out the dry areas first. This information will support planting.

Warner – the Guard House has been vandalised, the door ripped off and windows broken. Rodney will get the windows covered with plywood and other patch ups as needed.

Watering to start at Pony Point and Steadfast.

Jenny brought the meeting to an end at 8.30pm.

Other General Business:

- **Volunteer Hours:** **Oct/Nov**
 - Jenny Healey 60 hours administration + activities
 - Tracy Littlejohn 3 hours.
 - Warner Russell 83 hours
 - Liz Hales 10 hours
 - Ine (Please supply hours)
 - Others BECA -60 hours
Christ college- 65 hours
Working bees- 6 hours

Plus committee meeting time- 17.5 Hrs.

9 Next Meeting-Next meeting 5/2/25 at the Boardroom.