

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 16 December 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Jacque McAndrew, Geoff Carter, Bruce Watts, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy MacLeod
Visitors Nil

1. **Apologies** Nil

2. **Declarations of Interest** Nil

3a. **Public Forum** Nil

4. **Confirmation of Minutes**

Motion: That the minutes of the previous meeting held on 18 November 2024 be confirmed.
Moved: Fiona Seconded: Bruce Carried.

5. **Matters Arising**

- Has the damage to the boundary fence has been repaired? Yes (Tracy)
- There was considerable discussion on the ability of the Committee to continue to accept applications for the waiting list, in light of recent developments at Pigeon Bay and the still-awaited decision regarding dispensation from BPCB and CCC.
(Policy 1.2 states "The Reserve Committee can close the list at any time.")

Motion: That the waiting list be paused in line with a similar decision at Pigeon Bay, until the matter of dispensation for a continuation of Annual Sites is resolved.
Moved: Fiona Seconded: Geoff Carried

6. **Health and Safety** Nil

7. **Correspondence**

Inward Jasmine Etherington - concerns about compliance issues (Ian to reply)
Fern & David McRae - application to go on the waiting list (Ian to reply, see above)
Rebecca & Steve Allan - application to go on the waiting list (Ian to reply, see above)
Maurice Field - application to erect a removable wind break (Ian to respond)

Outward: Dean Murphy - concerns re: site 50
Rebecca & Steve Allan - application to be tabled at the next meeting
Julie Rush - relinquishment of site 90 accepted
Lynley Hansen - approved to go on waiting list for annual site and boat park
Tony Hansen - approved to go on waiting list for an annual site
Neil Woodgate - acceptance of relinquishment of site 32

Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Bruce Seconded: Ian Carried

8. Staff Financial/Operational Report

Colin stated that we are tracking well ahead of budget compared with last year. He will be able to present the full year's report at the January meeting.

9. Update from Working Groups

Manager's Report

Electrisafe, who do an electrical inspection for the park annually, have completed their checks so we are all set for the busy season.

Future Air have installed the new air con units in the kitchen and in the house.

The privacy wall for the top female bathroom is complete and appreciated by users.

The caravan on site 32 has been sold.

The new water tank has been ordered and should be delivered in January 2025

CCC Rep Report

Colin reported that he has not heard anything further about the work on Pipers Stream, but there will be more to come.

10. General Business

Jacque

The boat in the boat compound with a ripped cover is an eyesore and the cover needs to be removed.

Bruce said he will do this.

Some of the tank buoys appear bent. Staff will check this out.

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Meeting closed at 6.25 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 20 January 2025