

Okains Bay Reserve Committee

Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 19 February 2025

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Present: Nick Thacker (Chairperson), Sharon Henderson (Secretary), Graeme Page, Judy Thacker, Lester Fletcher and Nigel Intemann.

In Attendance

Colin Jacka.

1. Apologies

Wayne Kay, Dane Moir, Asif Hussain, Kelly Governor, Whitney Hocking (TRoNT) and Arpo Deer (requested a link to the meeting, but email not seen until after the meeting).

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Graeme/Judy that the Okains Bay Reserve Committee meeting minutes on 16 October 2024 be confirmed. Carried.

5. Matters Arising

5.1 Okains Bay Reserves Triennial Goals and Operational Plan 2023-26

- Addition of Focus Area - Progression of Reserve Management Plan.
An Advisory Committee is working together with representatives from Koukourarata, Ngai Tahu and CCC. Graeme discussed a draft copy of the value statement of Te

Runanga o Koukourarata. Reserve Committee is keen to keep this project moving forwards.

- Addition of Focus Area - Lease Agreements.
The Okains Bay RC would like the Council to initiate the lease for Sefton Park as soon as possible.
- All stationery will include the logo of Koukourarata and Te Runanga o Ngai Tahu alongside Christchurch City Council.

Moved Graeme/Lester that the Triennial Plan and Reserve Schedules be endorsed with these additions. Carried.

5.2 Cabin update: Electrician is coming this week to connect power in cabins and potable water will be supplied from Caretaker's property to cabins. Painting to be completed and then the cabins will be furnished. Looking at completion as soon as possible.

5.3 Community Hall needs basic preventative work and a response is pending.

Moved Nigel/Judy Okains Bay RC request that the Community Facilities Team provide immediate basic maintenance to address areas of concern such as spouting and black mold. The Reserve Board would also like to know future plans regarding the Community Hall. Carried.

5.4 Sefton's Park Lease. A copy of the original Lease Agreement was forwarded to Delia Walker and the Board to follow up with Delia.

6. Health and Safety

6.1 Amour tabled a report which covered camp bookings, weather impact and incidents.

7. Correspondence

Inward

7.1 Oct 14 email from Charlotte Holdsworth re: apologies for meeting on 16 October 2024 for Charlotte Holdsworth and Kelly Governor.

7.2 Oct email from Asif Hussain re: apology for lateness but on his way.

7.3 Oct 17 email from Heather Spreckley re: Agenda for BPCB Information Session on 21 October 2024.

7.4 Oct 17 email from Colin Jacka re: Triennial Draft Plans for Duvauchelle and Pigeon Bay RC. Forwarded to All.

7.5 Oct 23 email from Asif Hussain re: BP Meats Site Public Consultation meeting. FTA.

7.6 Oct 29 email from Colin Jacka re: Draft Triennial Plans for Duvauchelle, Pigeon Bay and Okains Bay RC. FTA.

7.7 Oct 30 email from Graeme Page re: Okains Bay Draft Triennial Plan.

7.8 Nov 4 email from Delia Walker re: Sefton's Park Lease Agreement.

7.9 Nov 6 email from Heather Spreckley re: Agenda for BPCB Meeting on 11 November 2024.

7.10 Nov 27 email from Asif Hussain re: Youth and Multicultural Project Ideas for BP. FTA.

7.11 Dec 4 email from Heather Spreckley re: Agenda for BPCB Meeting on 9 December 2024.

7.12 Dec 9 email from Judy Thacker re: apology for December meeting.

7.13 Dec 10 email from Rodney Chambers re: CCC Parks Spark Hazard Awareness and FENZ Change of Fire Season. FTA.

7.14 Dec 18 email from Asif Hussain re: apology for December meeting.

7.15 Dec 18 email from Linda Burkes re: Okains Bay RC Meeting Schedule 2025.

7.16 Jan 16 email from Linda Burkes re: Agenda for BPCB Meeting on 27 January 2025.

7.17 Jan 29 email from Linda Burkes re: Reserve Committees and the Annual Plan.

7.18 Feb 4 email from Heather Spreckley re: Agenda for BPCB Meeting on 10 February 2025.

7.19 Feb 7 email from Wayne Kay re: Apology for February Meeting.

7.20 Feb 18 email from Heather Spreckley re: Agenda for BPCB Information Session on 24 February 2025.

Outward

7.1 Oct 17 email to All re: Okains Bay RC Meeting Minutes for 16 October 2024.

7.2 Oct 17 email to All re: Amended Minutes.

7.3 Oct 18 email to Banks Peninsula re: Okains Bay RC Meeting Minutes.

7.4 Oct 29 email to All re: Triennial Plan ideas for informal meeting.

7.5 Oct 30 email to Colin Jacka and Graeme Page re: Triennial Plan input.

7.6 Nov 4 email to Delia Walker re: Sefton's Park Lease Agreement.

7.7 Dec 9 email to All re: December Meeting Minutes and Triennial Plan ideas.

7.8 Dec 10 email to All re: Okains Bay RC meeting on 11 December 2024 cancelled due to lack of quorum.

7.9 Dec 18 email to BP re: Okains Bay RC December meeting cancelled.

7.10 Feb 13 email to All re: Minutes for February Okains Bay RC meeting.

7.11 Feb 17 email to All re: Agenda and Triennial Plan ideas.

8. Staff Financial/Operational Report

Colin ran through revenue and costs for six months to end of December 2024 and all is tracking well.

9. Update from Working Groups Nil

10. General Business

10.1 Weeds such as mallow, gorse and broom are growing at the beach and campground as well as macrocarpa and wilding pines.

Moved Judy/Graeme that staff can keep on top of unwanted noxious and invasive weeds. Carried.

10.2 Fencing at the cave with signage for the public to please keep out of the cave, due to safety concerns, will be carried out soon.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 16 April 2025 at 5 pm in the Okains Bay Campground Office, Okains Bay.

The meeting closed at 6.23 pm.

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Chairperson

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Date