

Stanley Park Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Wednesday 20th November 2024

Time: 9am

Venue: Akaroa Boardroom

Present

Elizabeth Haylock (Vice Chairperson), Chris Mangels, Barry Brunton, Kit Grigg, Sarah Ott, Adam Martin, Pam Whyte.

In Attendance

Steffi Brightwell (Community Development Advisor)

1. Apologies

Hannah Murdoch, Grant Ryan, Peter Haylock, Charles DeLambert

Moved: Kit Grigg / Chris Mangels

2. Declarations of Interest

Nil

3. Public Forum

Nil

4. Confirmation of Minutes

That the minutes of the previous meeting held on 22nd August 2024 at the Christchurch City Council Akaroa Boardroom be confirmed.

Moved: Chris Mangels / Barry Brunton

5. Matters Arising

5.1 Track repair has not started due to contractor unavailability. Hannah has confirmed this work will be done before Christmas.

5.2 Periwinkle and broom has not been removed. Elizabeth will follow up with Hannah regarding this and the blackberry.

5.3 Elizabeth to follow up with Hannah regarding the Geotech report which has not yet been received.

5.4 A successful advertisement was placed in Akaroa Mail.

5.5 Linda Burkes (Community Governance Advisor) has confirmed the location and accessibility of past Stanley Park Records.

6. Health and Safety

6.1 The committee raised concerns about the gravel that has been used at the access track from Watson Street. The suggestion was raised about Teddington Chip being a possible a safer option.

7. Correspondence

7.1 Email received from Hannah regarding confirmation of expected works.

7.2 Email received from Linda regarding Reserve Committees and Annual / Long Term Plan Submissions.

7.3 Christmas Card received from Steffi Brightwell.

8. General Business

8.1 Welcome Sarah Ott, Adam Martin, Pam Whyte & Dave Whyte, hereby appointed to the Stanley Park Reserve Committee. Moved Kit Grigg / Elizabeth Haylock.

The new members are neighbours to the park and bring new enthusiasm as well as a breadth of experience in tourism, small committees, operations, finance and governance.

8.2 2025 Meeting dates have been set: February 19th, May 21st, August 20th and November 19th. Meetings will be held at 9am in the Christchurch City Council Akaroa Board Room. A new Chair and Secretary will be elected in the February Meeting. Re-elections will occur in November 2025.

8.3 The Committee agrees to put a submission to the Annual Plan for the completion of "Change 1 Proposed New Walking Track Stanley Park" and the scoping and budgeting for safety improvements and completion of the track from Watson Street down to French Village.

Moved: Barry Brunton / Sarah Ott

Charles, Sarah and Liz to work on the Annual Plan submission. Pam to provide supporting photographs.

8.4 Elizabeth to email Hannah and Kerri to discuss the fire prevention measures in accordance with Stanley Park operational requirements.

8.5 Committee members to "Snap Send Solve" minor issues that have been identified.

8.6 Charles DeLambert's email regarding picnic tables was discussed.

11. Next Meeting

Next meeting will be held Wednesday 19th February, 9am at Christchurch City Council Akaroa Boardroom. The meeting will be followed by a park inspection.

Meeting closed at 10.04am