

Le Bons Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Friday 1st May 2026

Time: 4.30pm

Venue: Le Bons Bay Hall

Present: Michelle Rodgers, Richard Hall, Bruce Nicholl, Ian Armstrong, Garry Brittenden, Carol Osgood, Ciaran Murray.

Public In Attendance: Tony Hall

1. **Apologies:** Tara Hohaia, John Larsen. Moved: Michelle Rodgers, Seconder: Richard Hall.
2. **Confirmation of previous minutes:** Moved: Richard Hall, Seconder Garry Brittenden.
3. **Matters Arising:** Nil
4. **Health and Safety:** Nil.
5. **Correspondence:** Letter of resignation from the committee from Donna Hamilton. CCC Notice of rating Valuation.
6. **Treasurers Report:** Richard presented his report and noted the increase in revenue. Report attached. Moved Richard Hall, Seconder Carol Osgood.
7. **General Business**
 - a) Election of officers. Richard Hall nominated Ian Armstrong as our new Chairperson. Carol Osgood seconder. Thanks to Michelle for stepping up into the role temporarily whilst a new Chairperson was sought.
 - b) Removal of Poplars – the board agreed that they were happy to have had the poplars behind the tennis court removed as part of the landscaping plan.
 - c) The committee agreed that after careful consideration we would remain as a Reserve Management Committee for the Domain.
 - d) Domain Hall – Richard gave an update about the forming of a charitable trust to run the Reserve Hall. It currently sits with community law who are making a few slight changes to the documents for us.

Richard has put in a lot of time getting this all sorted for us and it has saved us a large amount of money for which the committee are all grateful. Next step is Richard will see if we can use our current bank account rather than having to open another and he will look into the account names etc. A round the room to see who was prepared to come onboard as trustees with Ian, Carol and Michelle indicating they were happy to do this. Michelle to approach John and Tara to see if either party are interested. If we are unable to get the minimum number required, Garry will join. Anyone else will remain as committee members. The RMC must have 4 meetings a year so the Hall committee will meet directly after these.

- e) Landscaping – The council will tidy up the area where the poplars have been removed. Once this is completed there will be a community planting day with the assistance of some of the council landscaping team. We will be planting around 200 trees and installing predator protection. The council will provide us with some weekend dates for this and we can decide what best suits.
- f) Meeting dates – Suggestion from Michelle to set up 4 meeting dates for the year so people can calendar them now. Discussion for this was missed out of the meeting. It was discussed that meeting times need to be set so as to best suit all of the committee, which in this case it did but apologies came in due to last minute events beyond people's control. There will always be times that some are unable to make it particularly with people travelling from Christchurch. Some consideration may also need to be made about holding meetings during week days if we want council in attendance. These can also be done online if needed.
- g) Dishwasher – The committee had agreed to purchase a dishwasher some time ago. Another discussion was held and it was agreed to proceed. These heat their own water and are more effective than filling the sink and have varying cycle lengths. It was also noted that if we are wishing to encourage more bookings, then having the basic's such as a dishwasher, is needed. The Bach owner's donation of \$500 will go towards this. Michelle will look into makes/models that will suit our hall. Suggested that any plumbing work could be tied in with a time that the plumber is coming into the bay or potentially when the upgrades are being done at the hall.
- h) Blinds – Michelle will have these ordered over the next month.
- i) Reading Lamp – it was agreed this will not be needed as the lamp currently in the hall is able to provide sufficient mood lighting.
- j) Mid-Winter Dinner – Carol will look into dates. It was suggested by Michelle that this could be combined with the talk from emergency management and defibrillator display from say 5pm to 6pm with the dinner to follow but it was felt that it may be of putting for people as they probably just want to come and relax.
- k) Hall upgrade – Michelle provided an update from email received from Trevor Martin CCC. *We still propose to carry out the work starting in the Spring of 2026. Given the physical location of Le Bons Bay, coupled with the possible weather conditions and shorter working days, it was not felt to be conducive to productive work for contractors to be travelling over to the eastern bays during the winter months. City Care and their sub-contractors have been primed regarding the project but a Purchase Order will not be raised for the job until the start of the new financial year starting 1 July 2026.* Bruce questioned why this information had not been shared with the committee sooner and it was explained that the secretary, Michelle, had only received it that morning and due to no cell reception was unable to share this. The committee agreed that they did not all require a copy and were happy with the correspondence that was currently being sent out. Michelle assured Bruce that any time there is any emails of importance she shares these with the committee.

- l) Bruce raised a concern that Hughes creek had not been cleaned out along with the field drains for the public toilets. Both of which sit with CCC/Ecan. It was suggested that if there are concerns to do a SNAP SEND SOLVE with the council as this seems to be the best way to get action rather than emails/phone calls that may be forgotten and not actioned. This is a good system that allows the user to send photos and follow the progress of the issue reported. Bruce has the direct contact information for who is responsible but in this case it has dragged on and communication was not responding.
- m) Concrete ramp run off. Issue raised that people are losing control of the BBQ when wheeling down the ramp onto the grass. Although this is a two person move and signage is in place not everyone is following this. To avoid future damage or injury the committee will install a concrete pad at the bottom of the ramp if permission is given from CCC to do this. Michelle will enquire.
- n) Spouting – there was some confusion as to whether the council is going to install gutter guard, leaf diverters of both. Leaf diverters may be a better option for the set up at our hall. Michelle will follow up with Dane to get clarification.
- o) Power bill – a noticeable jump in our power, as with everyone's. Michelle will make some calls to ensure we are receiving the best value for money.
- p) Bruce questioned why he had not been receiving updates about who was hiring the hall and noted the Music group that was in on the weekend and had they paid. Richard assured this had been paid for and the booking officers were aware of the group. Michelle made mention that she always sends Jenny a message alerting her of any bookings. The committee agreed that they were happy with how things were working and did not need to be informed of every booking.
- q) Tony Hall gave the committee an over view about the hand-held radios that the council were looking at funding for the bay. Unfortunately, these will not have the range required for LE Bons. Tony did note that One NZ and Spark have satellite coverage now for txt. But you need to be on a certain phone plan and have a phone less than 2 years old so this may not be an ideal solution in the case of a major emergency.

The meeting closed at 5.35pm

Next meeting: To be advised.

Le Bons Bay Reserve Committee
Statement of Financial Performance

For the year ended 30 June 2026 at 23.04.2026

	2026	2025
INCOME		
Income from Hall Hire	\$2,320.00	\$1,055.00
Bank Interest	\$40.30	\$135.01
Other income (Note 1)	\$600.00	\$0.00
Total Income	\$2,960.30	\$1,190.01
EXPENDITURE		
Meridian Energy	\$1,327.23	\$1,033.09
Other Expenses (Note 2)	\$1,273.98	\$820.09
Total Expenditure	\$2,601.21	\$1,853.18
NET SURPLUS (DEFICIT)	\$359.09	-\$663.17

Le Bons Bay Reserve Committee
Statement of Financial Position

For the year ended 30 June 2026 at 23.04.2026

	2026	2025
ASSETS		
Cash at Bank	\$5,219.36	\$4,860.27
Other	\$0.00	\$0.00
TOTAL ASSETS	\$5,219.36	\$4,860.27
LIABILITIES		
Current Liabilities	\$0.00	\$0.00
TOTAL LIABILITIES	\$0.00	\$0.00
NET ASSETS/ LIABILITIES	\$5,219.36	\$4,860.27

NOTES TO THE FINANCIAL STATEMENTS

Note 1: Donations from the Stock family + LBBBA

Note 2: New vacuum cleaner @ \$403.00

Rolley & Bleasdale farewell gift cards @ \$281.95

Balance - Consumables (cleaning supplies/ rodent bait etc)