

Allandale Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Tuesday 5th May 2026

Time: 7pm

Venue: Ōtoromiro Hotel, 52 Main Road Governors Bay

Present

Kerry Turner (KT, Chair). Graham Barrell (GB), Grania Ormond (GO, minutes), and Karen Banwell (KB)

1. Apologies

Jan Millar (JM), Nigel Millar (NM) (Community Board), Andrea Wild

Motion – that the apologies be accepted. Moved GB, seconded KB – all in favour.

2. Declarations of Interest

None declared

3. Public Forum

No presentations

4. Confirmation of Minutes

Previous Minutes were confirmed – moved GB, seconded KB - all in favour.

5. Matters Arising

Domain Bookings – Formalising arrangements

- Unfortunately, Andrea was unable to attend tonight's meeting and so this will be tabled for next month's meeting.

Flood Damage and future solutions:

- Council has deepened the roadside drain.
- Most of the silt has been water blasted by KT. Still a little more to be done.

Current Hall Bookings & Activity:

- We currently have 6 weddings booked over the summer, dance classes every Wednesday and Friday, Cubs on Monday nights and a wellbeing workshop was held last Thursday (they are keen to use the hall in future). \$80 cash given to GB to bank for this.
- KT has moved and mended a table from the Governors Bay Community Hall for use in the kitchen.
- The automatic lights outside have been mended today and GB confirmed they were working.
- KT will look at double doors to table/chair storage area, which are not closing properly.
- KT will look at the swing doors into the vestibule but feels that little can be done to improve them.

Safety:

- JM checked that the fire extinguisher is up to date, it is and is looked after by Council. The blanket is also in place.
- JM, KB, KT and GO went through the fire procedure on site.

Administration of Bookings, phone, bank account, supplies, etc.:

- Gen Bannock is happy to look after the hall bookings. The handover will happen once JM is back.
- GO was trained by JM and has been handling the bookings in the meantime.
- The phone needs to have a recorded message – wording approved and GO will do this.
- JM received bank authorisation on the (Governors Bay Community Association Bank Account) signatory changes. KB to check that Jeanette Stanley is no longer a signatory.
- There are sufficient supplies.

New Dish Washer:

- The instructions have been laminated and placed on the top of the machine by Stu Weaver.
- It would be nice to have another dishwasher basket. GB no longer has a spare one. We will all see if a second-hand one comes up or one can be sourced from elsewhere.

Deck area:

- The planting has been completed – grasses and Parahebes were purchased from Mitre 10 and planted by KB and GO.
- KT will purchase deck stain and apply it.

Shade Sails:

- Andrea has confirmed that there is funding available for Shade Sails. KB to make the SmartyGrants Application well before the 21st May - see Correspondence below.

Funding application for possible new projects for the year:

- Council has agreed to fund the removal of the container. KT has cleared a pathway to this but we need to empty and dump the contents first.
- The Council has agreed to supply 200 Saltmarsh Ribbonwoods – which we will plant. KT will organise this.

6. **Correspondence** – email from Andrea Wild regarding the funding for Shade Sails and domain access.

7. Staff Financial/Operational Report

Nil to report

8. Update from Working Groups

- Working bee to be planned to remove rubbish from container

- Working bee to be planned for fence wire removal (which GB will take to scrap metal dealer) and tree planting.

9. General Business

- None

10. Next Meeting

Monday 1st June 2026 at 7pm at Ōtoromiro Hotel.

Meeting closed at 7.45pm.

Actions

Waterblast remaining silt	KT
Look at and repair double doors into storage area	KT
Look at swing doors into Vestibule area	KT
Record phone message	GO
Check that Jeanette Stanley is no longer a bank account signatory	KB
Keep an eye open for another dishwasher basket	ALL
Buy stain and apply to deck	KT
SmartyGrants Application for Shade Sails	KB
Organise a date for a working bee to empty the container.	KT
Empty and dump contents of the container	KT, GB, KB & GO
Organise removal of container	KT
Organise delivery of Saltmarsh Ribbonwoods	KT
Organise a date for a working bee to remove the fence and plant the Saltmarsh Ribbonwoods	KT