

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 16 June 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff Carter, Jacque McAndrew, Bruce Watts, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Nil
Visitors Nil

1. **Apologies** Tracy and Kylee MacLeod
Motion: That the apologies be accepted.
Moved: Ian Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 19 May 2025 be confirmed.
Moved: Fiona Seconded: Jacque Carried.
5. **Matters Arising** Wi-Fi process (see Colin's report)
6. **Health and Safety** Nil
7. **Correspondence** Nil
8. **Staff Financial/Operational Report**
Will be presented at the next meeting.
9. **Update from Working Groups**

Manager's Report

The fence around the Managers' house has been completed.

The Annual Site Holder of site 11 reports not receiving a letter from the secretary. (Ian to resend)

GSL and Tretech have come out to quote for the trimming of the trees in the campground, those up by the water tanks, and the hedge that runs down the side of the stream as well as tidying the road frontage.

Fulton Hoagan will be out in a few weeks as well.

There was a leak under the road by the stream. Oskar has done the repair but also noted that the water line is only 20cm deep.

CCC Rep Report

The stream remediation is planned to take place in two parts over summer. This will be disruptive, so there will need to be detailed discussions before agreement can be reached as to how it can proceed.

The Wi-Fi and camera system should be installed over the next month, which will then give full camp coverage.

\$60,000 has been sourced from next year's capital budget for an upgrade of the tennis court surfaces, and playground equipment.

The funds for two cabins is available, and it would be best if they were completed simultaneously. The prep work prior to installation will be done next year.
There has been a positive response to the creation of a support person for camp managers.

10. General Business

Geoff reported that the Head of The Bays group carried out a working bee spring clean in the Hall rooms. He recommended that cleaning occurs on a regular basis.

Meeting closed at 6.05 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 21 July 2025

UNCONFIRMED