

Okains Bay Reserve Committee Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 17 April 2024

Time: 5.12 pm

Venue: Okains Bay Campground Office, Okains Bay

Present: Wayne Kay (Chairperson), Sharon Henderson (Secretary), Nick Thacker, Graeme Page (Koukourarata Rep), Judy Thacker, Lester Fletcher,

Stacey opened the meeting with a karakia.

In Attendance

Amour-Jane Ryan, Asif Hussain, Colin Jacka, Michelle Wallis-Hartley.

Via Online Teams: Stacey Te Pohue Rose (Ngai Tahu Rep).

1. Apologies

Aporini Deer (Ngai Tahu Rep).

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Graeme/Lester that the Okains Bay Reserve Committee meeting minutes on 21 February 2024 be confirmed. Carried.

5. Matters Arising

5.1 Cabin services to be done in the next two months and ready for next season.

6. Health and Safety

6.1 David Hunter was not called back as rabbit numbers decreased significantly.

7. Correspondence

Inward

7.1 Feb 21 email from Linda Burkes re: BPCB Agenda for meeting on 26 February 2024.

7.2 Feb 22 email from Banks Peninsula re: Okains Bay RM 21 February 2024 meeting minutes received.

7.3 Feb 27 email from Natasha McDonell re: Okains Bay RC meeting minutes will be placed on Agenda of BPCB meeting on 8 April 2024.

7.4 Mar 6 email from Linda Burkes re: BPCB Agenda for meeting on 11 March 2024.

7.5 Mar 7 email from BP re: Long Term Plan - Reserve Committee Priorities. FTA.

7.6 Mar 8 email from Linda Burkes re: Supplementary Agenda for upcoming BPCB meeting..

7.7 Mar 11 email from Asif Hussain re: Strengthening Communities Fund.

7.8 Mar 20 email from Linda Burkes re: BPCB Agenda for meeting on 25 March 2024.

7.9 Mar 27 email from Asif Hussain re: Long Term Plan and Funding Opportunities. FTA.

7.10 Apr 3 email from Linda Burkes re: BPCB Agenda for meeting on 8 April 2024.

7.11 Apr 11 email from Linda Burkes re: BPCB Agenda for meeting on 22 April 2024.

7.12 Apr 15 email from Wayne Kay re: reminder of upcoming meeting.

7.13 Apr 15 email from Delia Walker re: forwarding address.

7.14 Apr 15 email from Delia Walker re: Okains Bay WWII Roll of Honour Project.

7.15 Apr 16 email from Colin Jacka re: Financial reports for February and March 2024.

7.16 Apr 17 email from Aporini Deer re: Apology for meeting.

Outward

7.1 Feb 22 email to all members and representatives of Okains Bay RC and Banks Peninsula re: Minutes of Meeting held on 21 February 2024.

7.2 Apr 15 email to all re: Copy of Minutes for upcoming meeting.

Moved Judy/Graeme that the Inward correspondence be received and the Outward correspondence be endorsed. Carried.

8. Staff Financial/Operational Report

8.1 Financial reports for February and March 2024 were tabled.

8.2 Discussion re: How to read and better understand the finance reports.

8.3 Graeme, Asif and Colin to discuss financial reports further.

9. Update from Working Groups Nil.

10. General Business

10.1 Members walked around the campground as Colin pointed out areas of interest and options for future projects. Discussion re: work programmes and priorities for camping ground capital works eg. cabins, shower block, ablution block, solar panel options, water infrastructure, landscaping, equipment renewals and temporary shower block needs to be brought up to compliance standard. Some landscaping areas and the gate entry area have been completed. Septic system upgrades, pathways, permanent shower block, continuing roadway enhancement, updated signage, possible power and EV charging sites will be looked at, along with more lighting options around the campground. Checking drainage needs, additional bbq's and tables are all possible future developments. Colin will forward a landscape plan and capital works summary to all members.

10.2 Future options for the community hub area are ongoing and Graeme will discuss plans with Koukourarata runanga.

10.3 Ownership of Old School was discussed as the building is in need of maintenance and re-painting.

10.4 Discussion re: moving staff caravan behind office. Colin to action.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 19 June 2024 at 5 pm in the Okains Bay Campground Office, Okains Bay.

Stacey closed the meeting with a karakia.

The meeting closed at 6.05 pm.

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Chairperson

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Date