

## Lyttelton Reserves Committee

### MEETING MINUTES UNCONFIRMED

---

#### Notice of Ordinary Meeting:

An Ordinary meeting of the Lyttelton Reserves Committee will be held on:

**Date:** 5 May 2025  
**Time:** 7:00 pm  
**Venue:** Community Boardroom, 25 Canterbury Street,  
Lyttelton

---

#### 1. Meeting Opening with a karakia

Meeting opened at 7:05pm with a karakia from Rewi.

#### 2. Present

Joshua Merriam, Kirsty Brennan, Bianca Woyak, John Garrett, Rewi Couch, Cliff Mason

#### Apologies

Hamish Fairbairn, Daryl Warnock, CCC Staff: Paul Devlin

#### Not present

#### 2. Declarations of Interest

Nil.

#### 3. Public Forum

Glenn is in attendance.

#### 4. Confirmation of Minutes

Resolution: That the Minutes of the Reserve Committee meeting held on 3 March are confirmed.

**Moved:** Josh; **Seconded:** Bianca

#### 5. Health and Safety

Josh and Bianca noticed a number of pine trees fallen after recent major rain events. One is hanging near the cliffs over the Sumner Road side, away from tracks. Do we need a hazard sign to warn people not to enter the reserve in high winds or rain? New Tūi Track was slippery after rain.

**Action:** Request that CCC do a survey to check whether there are any safety risks following the storm.

**Action:** Ask CCC about a warning sign for the reserve entrance - high wind hazard.

#### 6. Matters Arising

##### Actions from previous minutes

|                                                                                                                                    |                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CCC to action the installation of water storage and irrigation for Urumau. <b>(CCC)</b>                                            | <b>In Progress</b>                                                                                                                                                                                                                                                           |
| Whakatauki to be created for Triennial plan <b>(Rewi):</b>                                                                         | <b>Complete</b><br><i>See below:</i><br><i>Whakatauaakii na Rewi Couch and Kerepiti Poraone (for Lyttelton Reserves Committee, Triennial plan)</i><br><br><i>Kahukura Kaitiaki, Kahukura Whakaakahu</i><br><br><i>Kahukura the caretaker, Kahukura who dresses the land.</i> |
| Communication plan - <b>Kirsty</b> to discuss approach to communication with CCC.                                                  | <b>In Progress</b>                                                                                                                                                                                                                                                           |
| Assess the feasibility of track development as per the Triennial Plan. Specifically loop track on LPC land. <b>(Kirsty)</b>        | <b>In Progress</b><br><i>Has been put into the draft budget for next FY, waiting to hear.</i>                                                                                                                                                                                |
| Assess the feasibility of track development as per the Triennial Plan. Specifically the Timeball walking track. <b>(CCC)</b>       | <b>In Progress</b>                                                                                                                                                                                                                                                           |
| Develop a list of native plant species currently growing under the pine canopy as a starting point for replanting <b>(Bianca).</b> | <b>Complete</b><br><i>See report below at the end of the minutes</i>                                                                                                                                                                                                         |

|                                                                                                                                          |                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Ask Melissa Hutchinson for spatial files from Whakaraupō Botanical survey ( <b>Kirsty</b> )                                              | <b>Complete</b><br><i>GPS files are in the shared folder.</i>                                                                     |
| Follow up with Lyttelton Primary School to coordinate opportunities there are for engagement ( <b>Bianca/Hamish</b> ).                   | <b>In progress</b><br><i>See progress update in general business - engagement below</i>                                           |
| Planting planning session to map out area for this years plants and set dates for site prep and planting ( <b>Bianca/Hamish</b> ).       | <b>Complete</b><br><i>Bianca and Hamish went up and identified 3 separate areas below the 4WD track and above the bench track</i> |
| Confirm when the 1000 plants for this year are ready for pick up ( <b>Hamish</b> )                                                       | <b>Complete.</b><br><i>Hamish will arrange pick up prior to planting</i>                                                          |
| CCC to provide updated pdf imagery for Whakaraupō Reserve for reference ( <b>Paul</b> )                                                  | <b>In progress</b>                                                                                                                |
| CCC to book contractors for site prep for planting and to order plant guards and stakes ( <b>Paul</b> )                                  | <b>In progress</b>                                                                                                                |
| CCC to provide feedback to the committee on the use of AT220 automatic traps being used within both the reserves ( <b>CCC</b> )          | <b>In progress</b>                                                                                                                |
| Put a work request in for suitable track surface material (AP20-40) and undertaking or contracting the work for Tūi track ( <b>CCC</b> ) | <b>Complete</b><br><i>Work scheduled for early June</i>                                                                           |

## 7. Correspondence

Nil

## 8. Staff Financial and/or Operational Report

No CCC staff present, however over the past month CCC staff have been involved in planning an irrigation plan for the site, completing drone survey of the planting area and contracting works for re-surfacing of the Tūi track.

## 9. General Business

A Whakatauaakii has been gifted to the Reserve Committee for their Triennial plans. Different to a Whakatauki which is a proverb without knowing who created it, a Whakatauaakii is a saying with a known author. Rewi Couch and Kerepiti Poraone have provided the Whakatauaakii.

*Kahukura Kaitiaki, Kahukura Whakaakahu*

*Kahukura the caretaker, Kahukura who dresses the land.*

Refers to the creator of the forest we are working to reinstate. Kahu Kura is the guardian and Atua of the forest. We are cloaking the forest with the new tree plantings in the Lyttelton Reserve Committee.

Rewi is resigning from the Lyttelton Reserve Committee due to personal reasons.

The Reserve Committee thanked Rewi for his contributions to this and previous committees and noted his expertise in pest control, weed control and native plants.

### 9.1. Native Planting

Areas have been identified for planting this year and 1000 plants are ready to be picked up.

We need to now advertise our dates to get the community involved.

Dates will be Sunday 22 June and Sunday 13 July 1-4pm.

CVNZ will coordinate gear, H&S and registrations.

**Action:** Kirsty will talk to CCC to find out the communication strategy.

**Action:** Hamish (with CCC) to coordinate site prep, gear, H&S and registrations

Bianca has been coordinating with Lyttelton School, dates to follow once meeting with school takes place.

Idea- of Foxhole for Whakaraupo Reserve as a regeneration tactic- more info here:  
<https://www.phoenixconservancy.org/foxhole-forests>

### 9.2. Pest Plants

OMB found again off the path. Hamish and Bianca also found it reappearing in the patches that were sprayed.

**Action:** Hamish to contact CCC about timing of a re-spray.

### 9.3. Pest Animals

Still ongoing. Less possums found in trap lines. Might be due to bait getting wet.

### 9.4. Track Development

See above in matters arising.

### 9.5. Track Maintenance & drainage

Drains installed last year have helped with drainage. Continued maintenance of drain clearance

needed, including keeping on top of the leaves and debris in the drainage areas. Josh cleared drains and is doing some line trimming.

#### **9.6. Fire prevention**

John to assist with the clearance of the dead gum tree.

#### **9.7. Erosion & Sediment Control**

#### **9.8. Signage**

Nearly all signs are up. Do we need new signs for the Tūi track (needs macrons says Tui not Tūi)? Ask CCC

#### **9.9. Pine & Eucalyptus Plantation**

Keen to do Christmas Tree collection at the end of the year again. Need to get this info out to the community earlier this year.

#### **9.10. Engagement**

Many opportunities with plantings and Hamish's market stall.

School engagement: Bianca suggested having a set area for the school to take ownership of. The same students will go up each term to look after their plants, including weeding, monitoring insects/ birds/ lizards and looking at differences over the seasons. Planning on 4 visits a year. Is there funding for Bianca's time? Suggestions are Whaka-Ora and LPC sponsorship.

Whakaraupō Triennial Plan was reviewed and with a few edits is ready to be sent to the Community Board.

#### **Next Meeting - 5 May 7pm.**

Meeting concluded 8:10pm with a karakia from Rewi.

Native Plants Growing In Urumau Pine Trees

16/4/25 By Bianca Woyak

All trees/ shrubs seemed to be growing in light wells. Ferns were growing mainly up the top.



Akeake  
*Dodonaea viscosa*



Ngaio  
*Myoporum laetum*



Poroporo  
***Solanum laciniatum***

Tuapata  
*Coprosma repens*



Matagouri?  
Discaria toumatou



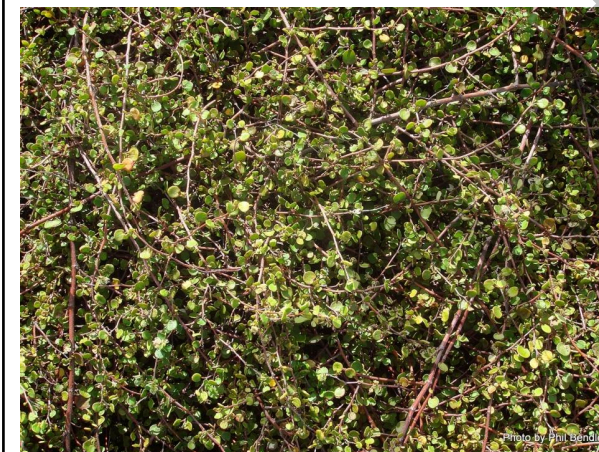
Tarata/ Lemon Wood



Kōhūhū  
Pittosporum tenuifolium



Karo



Pohuehue  
*Muehlenbeckia complexa*



Māhoe  
*Melicytus ramiflorus*



Necklace Fern  
*Asplenium flabellifolium*



Kangaroo Fern/ Hounds Tongue  
*Microsorium pustulatum*



Prickly Shield fern  
*Polystichum vestitum*



Ground Spleenwort  
*Asplenium appendiculatum*



Shining Spleenwort  
*Asplenium oblongifolium*