

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

Date: Monday 18 November 2024

Time: 1.00 pm

Venue: Pigeon Bay Settlers Hall, Pigeon Bay

Present: Murray Walls (Chair), Heather Walls, Helen van Workum, Brenda Graham, Peter Barron

In attendance: Colin Jacka, Chris Figg, Dane Moir

- 1. Apologies:** Charles Stewart-Robinson, Vincent Luisetti
- 2. Declarations of Interest:** Nil
- 3. Public Forum:** Nil
- 4. Confirmation of Minutes:** Minutes from the meeting held on 11 October 2024 as circulated.

Brenda/Peter
Carried

5. Matters Arising:

- Playground Rings – Should be installed next month.
- Hall Hire Fee – Payment is being processed.
- Traps – Colin has approved. Chris to report efficacy.
- Mowing – Council is not charging the reserve for mowing. Caretaker to do mowing moving forward. Murray to speak to Garry and give our thanks for service.
- Digital Copy of Reserve/foreshore map – Colin to send.
- Triennial & Operational Plan – Submitted. Heather spoke to it with support from Colin. Both thanked by the committee.
- Amended Rules – further amendments to rule 4.2 to include stay night chits. Rule 5.2 to be amended to include Clause 5e “Requirements to comply with Pigeon Bay Reserve Management Plan or Reserves Act”.

Brenda/Helen
Carried

[Type text]

6. Health and Safety: Low risk hanging tree limb still to be dealt with.

7. Inwards

Linda Burkes – requesting minutes, Triennial & Operational Plans
Chris Figg – updated ASH stay nights
ASH – querying account
ASH – relinquishing site
M Walls – meeting protocol
P Richardson – forward hall account, Dog Control Bylaw
Committee – approval of draft letter re Rule 4.2
Colin – adjustment to draft letter
Committee – approval to send letter
Chris Figg – late delivery of stay night chit, caretakers report
ASH – reply to letter re Rule 4.2

Outwards

Committee – minutes & amended rules

Linda Burkes – minutes, Triennial & Operational Plans
ASH – non-compliant to rule 4.2
Chris Figg – response to ASHs email
Colin – Triennial & Operational plan. Amended rules
Committee – ASH relinquishing site, draft letter re Rule 4.2, informing letter had been sent & response.

Correspondence accepted

Brenda/Heather

Carried

8. Finance/Operational Report: No financial report. Colin reported finances are tracking well.

9. Caretakers Report: As circulated.

ASH accounts to go out –Colin and Chris.

Extra sites to be made bookable. Site plan to be updated for website.

[Type text]

10. General Business:

1. Move that we accept the late submission of stay night chit with a stern warning that all stay nights must be recorded at the time.

Heather/Helen

Carried 3/2

11. Update from Working Groups:

- **Management Structure/Strategic Plan** – Murray, Helen v W, Helen F
Dane gave a verbal report on where this is up to.
- **Waste Water Overflow** – Peter, Chris
This needs to be progressed. The waste disposal fees continue to rise.
- **Shelter** – Peter, Heather
- **Inundation** – Charles
- **Ongoing Plant Maintenance** –

12. Next Meeting:

Date: Friday 24 January 2025

Time: 1pm

Venue: Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay

Meeting Closed : 5.50pm