

Okains Bay Reserve Committee

Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 21 August 2024

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Present: Richard Boleyn (Chairperson), Sharon Henderson (Secretary), Graeme Page, Judy Thacker, Lester Fletcher, Nigel Intemann and Stacey Te Pohue Rose.

Stacey opened the meeting with a karakia.

In Attendance

Amour-Jane Ryan, Colin Jacka, Delia Walker, Charlotte Holdsworth (Ngai Tahu Senior Environmental Advisor) and Kelly Governor (Ngai Tahu Puna Mahara Programme Leader).

Via Online Teams: Nil.

1. Apologies

Wayne Kay, Nick Thacker, Aporini Deer and Asif Hussain.

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Stacey/Lester that the Okains Bay Reserve Committee meeting minutes on 17 April 2024 be confirmed. Carried.

5. Matters Arising

5.1 Discussion re: ideas and plans for marae and community hall area including moving Tini Arapata, installing a toilet block, utilising the hall as whare kai, new fence and gate along frontage with carvings and a new entrance to waka shed. Graeme and Stacey to discuss at

Koukourarata runanga meeting on Sunday. It is important to understand the aspirations of runanga and community. Cultural values and aspirations to be addressed and all parties agreed they want to speed up the process.

5.2 Cabin update. Additional quotes will be looked at and it is hoped they will be ready for Show week in early November.

5.3 Work programmes are all ongoing. Bollards will be used around the playground area to prevent camping too close to park. Information signage to inform visitors that the land is owned by Ngai Tahu and managed by CCC will be displayed, power sites to be addressed and will be included in the Management Plan.

5.4 Capital works programme. Discussion re: plans, ongoing.

5.5 Old school management to be tidied up by CCC. It was leased to the Okains Bay Museum for funding purposes for restoration and a discussion will be had with the Museum re: maintenance.

5.6 Community facilities at CCC have been informed of the need for maintenance re: spouting and black mould removal at the community hall.

Motion by the Board requesting that the CCC Community Facilities Representative attend the next meeting on Wednesday 16 October 2024 with an update re: urgent hall repairs.

Moved Graeme/Judy Carried.

6. Health and Safety

6.1 There are concerns the cave at the beach is unsafe and as part of Risk Management Mitigation bollards, ropes and signage will be erected in front of the cave. The cave will be assessed to determine the damage and necessary steps needed to strengthen.

7. Correspondence

Inward

7.1 Apr 18 email from Aaron Leith re: Moving South please direct emails to

fiona.mcquade @ ngaitahu.iwi.nz

7.2 Apr 18 email from Natasha McDonnell re: thanks for Minutes received.

7.3 Apr 30 email from Linda Burkes re: Agenda for BPCB meeting on May 6 2024 in Little River.

7.4 May 14 email from Asif Hussain re: Support for Akaroa & Banks Peninsula Fire Service LTP submission.

7.5 May 15 email from Linda Burkes re: Agenda for BPCB information session at Akaroa on May 20 2024.

- 7.6 May 17 email from Natasha McDonnell re: staff change in BP Governance Advisor role.
- 7.7 May 30 email from Asif Hussain re: SH75 speed limit survey and a Youth Development funding opportunity.
- 7.8 Jun 6 email from Adrienne Hess re: BPCB Agenda for meeting on June 10 2024.
- 7.9 Jun 13 email from Wayne Kay re: Apology for upcoming Okains Bay RC meeting.
- 7.10 Jun 17 email from Stacey Te Pohue Rose re: change of email address.
- 7.11 Jun 18 email from Judy Thacker re: meeting quorum.
- 7.12 Jun 18 emails from Aporini Deer and Stacey Te Pohue Rose re: will be attending the meeting and Asif Hussain, Lester Fletcher and Nick Thacker sent apologies.
- 7.13 Jun 19 email from Heather Sprenkly re: BP information session and livestream.
- 7.14 Jul 3 email from Heather Sprenkly re: Agenda BPCB meeting on July 8 2024.
- 7.15 Jul 16 email from Heather Sprenkly re: Agenda BPCB meeting on July 22 2024.
- 7.16 Jul 31 email from Asif Hussain re: Akaroa community strengths and needs. FTA..
- 7.17 Aug 8 email from Heather Sprenkly re: Agenda BPCB meeting on August 12 2024.
- 7.18 Aug 14 email from Wayne Kay re: Apology for upcoming meeting and Nick Thacker to Chair. Also a reminder to send out Minutes and Agenda for meeting on August 21 2024.

Outward

- 7.1 Apr 18 email to all members and representatives of Okains Bay RC and Banks Peninsula re: Minutes of Meeting held on April 17 2024.
- 7.2 Jun 14 email to all re: Copy of Minutes for upcoming meeting on June 19 2024.
- 7.3 Jun 19 email to all re: query to reach quorum for meeting.
- 7.4 email to all re: Okains Bay RC June meeting cancelled.
- 7.5 Jun 25 email to Banks Peninsula re: Okains Bay RC June meeting cancelled.
- 7.6 email to all re: Akaroa community strengths and needs.

8. Staff Financial/Operational Report as tabled

- 8.1 Financial reports will be presented twice a year, one after the busy season and one at

the end of the financial year.

9. Update from Working Groups

Koukourarata and Ngai Tahu to work on runanga plan.

10. General Business

10.1 Motion that the information notice board be moved closer to the front of the campground office.

Moved Stacey/Richard Carried.

10.2 Lease on Sefton's Park paddock discussed.

10.3 Caravans were supposed to be cleared from the campground at the end of the season but there are still three caravans that have not been moved. Steps will be taken to have them removed and they will no longer be welcomed.

10.4 Trees behind flying fox and through to the back of river ablution block are still to be removed and another 1,000 young trees are to be pulled out next. Some big macrocarpa trees need to be removed so an arborist will be called to assess them. The landscape plan includes the eradication of pine trees.

10.5 Spraying plan through the campground to kill twitch, gorse and other weeds to improve growth for native plantings.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 16 October 2024 at 5 pm in the Okains Bay Campground Office, Okains Bay.

Stacey closed the meeting with a karakia.

The meeting closed at 6.20 pm.