

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 21 April 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff Carter, Bruce Watts, Jacque McAndrew, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy MacLeod
Visitors Nil

1. **Apologies** Nil
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 17 March 2025 be confirmed.
Moved: Fiona Seconded: Geoff Carried.
5. **Matters Arising**
Bruce queried what was happening with the potholes in the road just outside the front gate. Colin has set a remedy in motion.
6. **Health and Safety** Nil
7. **Correspondence**
Inward George Lattimore - request for Stay Night dispensation
Outward: Jay Esker - concerning site 11
Motion: That Outward Correspondence be approved.
Moved: Ian Seconded: Fiona Carried
8. **Staff Financial/Operational Report**
Colin stated that all is going well and we are tracking ahead of budget.
9. **Update from Working Groups** Nil

Manager's Report

The TVs in the cabins stopped working due to the change of satellite and have been replaced.
Sheet metal has been installed round the rubbish trailer to help contain any smells.
Oskar has now completed his H & S certification and will do the tanks next week.
There were some problems with the hot water in the showers, but this has now been fixed.

CCC Rep Report

Ongoing investigation of the details involved in the role of a support person for camp managers.

There has been no news about the stream remediation plans, and apparently nothing has been presented to the Community Board. The affected cabins need to be opened up for hire again. The Akaroa Golf Club has heard nothing about either stream remediation or wastewater plans.

Pigeon Bay continue to work on their preferred option for Annual Site Holders.

IKS are coming to price up a Wi-Fi installation similar to that at Spencer Park, also including cameras.

There has been no progress with the new cabins. We will hopefully be able to do both at the same time.

10. General Business

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Meeting closed at 6.12 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 19 May 2025