

Cass Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: 22/04/2024

Time: 7.30

Venue: Banks Peninsula Community Board Meeting Room.

Present

Jenny Healey (chair) Marjorie Russell (minutes Secretary) Warner Russell, Liz Hales, Noraini Abbas, Jeremy Webb, Karen Banwell, Ine Schils.

In Attendance

Staff members: Paul Devlin,

1. Apologies

Chris Nee, Tracy Prince, Taka Kusa , Paul Dahl. Mover- Jenny / Seconder-Marjorie

2. Declarations of Interest

Nil

3. Public Forum

3.1 No attendees

4. Confirmation of Minutes

The minutes of both the last meeting and the record of the groups meeting concerning the councils 10 year plan

Had been circulated. (Because Paul had to leave we moved directly into the area where his input was required. See in General Business.)

5. Matters Arising

5.1. Submissions for our 10 year LTP priority list were sent to the Banks Peninsula Community Board by Jenny for them to put in their submission to council. As a subcommittee of the Board we were not allowed to do our own submission so we do not yet know what they supported. (Jenny's form attached)

5.2 We need a shed for gear and hoses etc, at Steadfast urgently.

Warner proposed and Ina seconded – all in agreement, that we make a request to council for garden shed.

Action: Jenny to contact Paul Devlin.

5.3. Karen asked if Totara were available from TTK again this year? Ina will ask about this. Totara planting we did last year are going well.

6. Health and Safety

6.1 Asbestos, present in bunkers at Steadfast was discussed, see general business below

7. Correspondence

7.1 None presented

9. Update from Working Groups

9.1 None presented

10. General Business

10.1 Asbestos at Steadfast Reserve.:

Paul Devlin presented the updated report on asbestos contamination at HMNZS Steadfast – Summary of asbestos investigation. -and the three Maps from ENGEO that show the locations of asbestos at Steadfast reserve. See attached reports.

10.2 Warner and Jenny to meet with Council Representative and ENGEO people tomorrow to view the planting sites for the next three years to see where more testing for asbestos is required

10.3 Paul reports that there will be no need to close Steadfast. All tracks clear. Tracks can be maintained and mowed. Park is still accessible to the public.

10.4 All bunkers are affected by asbestos. Bunker 10 will probably be restored and cleared. Some stored items may be saved but if the cost of decontamination is more than value, it will be replaced. Buildings will be fenced off. The distance of the fence from the bunker needs to be established. Jeremy asked if it would be possible to plant in the space between fence and bunker buildings with flax to suppress weeds.

10.5 Jenny asked about wearing masks during planting? Answer from Paul – planting is safe but it could be left to individual choice.

10.6 Warning signs to be put in place at the top and bottom of the reserve. Tomorrow more testing will be done near Trapping lines, Future planting areas. Jeremy requested that it be done in the area of the proposed junior mountain bike track in the “Development Plan”. He was concerned that there would be ground disturbance during its construction. All agreed this should be a priority.

10.7 Decontamination of some buildings, ie, boardroom, drill hall, could be done in near future after discussion with the Navy Cadets..

10.8 Environmental Health person from CCC will be contacted for consultation with people who have been in contaminated buildings to explain the risks..

Other General Business:

10.9 Plaque for memorial planting. What’s the plan? – metal plaque on a wooden backing. The words were presented. Noraini will discuss the size etc with the CCC staff who do signage. Noraini and her group are asking for disabled/wheelchair access to the area. 28th July is to be the official recognition of the Memorial planting with an event for invited guests including Cass Bay residents and the Muslim community at Pony Point.

10.10 No news of progress of Pou for “Pony Point”

Paul Devlin left at 8.30.

10.11 Organisation of next plantings:

Sun 23rd of June, in Steadfast. Sat 6th July in Plantation. Possibly add another day. Hamish will bring his Works Skills group in for 1 day in May and another in June for preparation and then planting in the dead poplar areas. – these can go ahead.

Jenny said we had 1600 to 1700 plants to plant this year and she presented where we would plant them. . Community planting day along the fence. Another planting day in the plantation/forest. Also there is planting on the slip for fit people. Also a small area where a large poplar has been removed at the top of the track.

Spraying only in Steadfast. No spraying in Pony Point plantation.

Push for barbeque for volunteers on planting days. Jenny to follow up regarding funding..

Warner will organise pre planting for 23rd June preparation in May. Prep for plantation week before 6th July.

10.12 Ask Council to provide Spraying and chainsaw training for Warner. Warner will contact Rodney Chambers.

10.13 Jeremy is interested in connecting the bike track from Corsair Bay with Steadfast. He and Warner will have a planning walk/reccy to view possibilities.

10.14 Warner, has been in contact with Nick Singleton, concerning removing dead trees on Pony point track. Will happen when fire risk is low.

10.15 All agreed that the development of an access track from Mariner Cove through the plantation to the beach, is a priority before the last section is built on. Jenny has put this in both the Reserves Committee and Residents Association LTP submissions.

Meeting Thursday 20th to plan planting. Venue TBD. People able to attend June planting day- Jenny, Warner, Marjorie, Karen, Liz

11. Next Meeting

3rd July. Venue to be decided..

Meeting finished at 9.30.