

Le Bons Bay Reserve Management Committee Meeting

Meeting Date: 26th September 2pm

Meeting Opened: 2pm

Present: Jo Rolley, Richard Hall, Bruce Nicholl, Doris Peleikis, Michelle Rodgers, John Larson, Christine Larson, Jolie Thomas, Robbie Thomas, Dane Moir, Hannah Murdoch, Carol Osgood, Ciaran Murray.

Apologies: Donna Hamilton

Minutes from previous meeting: It was agreed that these were a true and correct record.
Amendment to the correct spelling of Nicholl.

Moved Richard 2nd Doris

Matters Arising from the previous minutes: Nil

Correspondence: Summer with your neighbour's. Michelle applied for funding of \$250 for this and we received a letter of confirmation.

Moved John 2nd Richard

Treasurers Report: Richard presented his report, see attached.

Moved Richard 2nd Bruce

General Business

1. Nomination of John Larson. Moved Jo 2nd Bruce.
2. Thank you to Charlotte Bleasdale for her 13 years on the committee. Thank you to Tim for his time on the committee. Jo Purchased a gift on behalf of the community for Charlottes 13 plus years as secretary at a cost of \$125. Jo requested reimbursement for this. Moved Jo 2nd Carol.
3. Thank you to Mike Brown and Bruce Nicholl for installing storage shelves in the mower shed.
4. Thank you to the Stock family for their donation of \$100. Bach owners Committee donation of \$500 still to come.
5. Dane Moir, Christchurch City Council. Discussion on future management of the reserve and hall. Main points of discussion:
 - We are aiming to work with our local reserve committees to ensure that their current structure is the best option for them.
 - We are supportive of the reserve committee remaining but want to make sure they are aware of less bureaucratic options which are outlined in the document.
 - A volunteer agreement affords advantages around reporting, membership, meetings which all would no longer be bound by Councils terms of reference.
 - We would like to know by mid-November how you would like to proceed. We do have the option of a trial period if you do wish to become a reserve committee again after 3 years.
 - Staff will support you through this process and work to make sure you retain the benefits of being a reserve committee while giving you more freedom.
 - A decision needs to be made around the legal entity by 7 April 2026. Staff will be in touch about this.

6. Landscape Plan. Hannah presented the plan, and it was agreed to have this sent for approval at the CCC meeting on the 10th of December. Brad has kindly offered to hold over his quote for stage 1 of the landscape plan. The three large specimen trees to be incorporated in the planting can be agreed on at a later time. Doris asked that all native varieties be grown from seed collected in Le Bons Bay. Hannah explained that while this is not possible, the varieties planted will all be varieties currently grown on Banks Peninsula. Boardwalk was discussed and the need to have the pedestrian path extension undertaken as soon as possible. Jo has asked that stage 2 of the landscape plan be added into the annual plan. This would involve the removal of the remainder of the poplars behind the hall preventing future damage to our septic tank and lessening the amount of leaf litter into our spouting (The hall in on rain water) Hannah will speak with Toby from CCC parks team.
7. Update on planned council upgrade to facilities – list provided from Trevor CCC facilities team.
 - Switchboard upgrade to allow for future inverter generator and solar panels/battery storage
 - Replacement power sockets and light switches with dimmers. Power sockets required in storeroom.
 - Heat pump/s for hall
 - Additional external lighting
 - Acoustic treatment for hall
 - Replace high-level louvre windows in hall
 - Concrete pad for BBQ
 - Eco Glo nosing's to steps/ramps
 - Connect bach owners water supply to toilets only
 - Effective hot water solution for kitchen and toilets, gas or electric
 - Leaf diverters for spouting
 - Provision of unisex accessible toilets
 - Quotes for Solar being undertaken but it is predicted that the council will not progress with these due to cost, day light hours, storage etc. From a resilience perspective a generator is a better option.
8. Driveway. JO discussed the option of having the driveway chip sealed.
9. Community Response Plan. It was moved that we adopt the community response plan with the additions that Michelle mentioned. It was also agreed that these should be available in any homes that are being used for Air BNB type accommodation. Moved John 2nd Richard.
10. Concrete Pad for barbeque to sit just outside of the ramp. CCC were happy to pay for this as part of upgrades, but committee decided it was not necessary.
11. Removal of seating in side meeting room and addition of storage cupboard. No longer needed as new storage space created in the old mower shed and relocation of gear #13
12. Christmas sporting event charges. New Years Day and 2 x tennis matches the charge will be \$100. The Brittendens V The Bay (10th January) cricket day will be \$200 which the teams have kindly offered to pay. Moved Carol 2nd John.
13. Hall storage/pack down. John, Bruce and Richard are relocating all of the Sports day gear to the storage shed. This will free up more space in the side room and all chairs etc can be stored in there along with the trestles and BBQ.
14. Summer with your neighbour's. Michelle will contact Bob Palmer to see if he would be available on Friday the 9th January. If not, Carol will ask Luke Wigram. This is to do a display of the use of a defibrillator. The date of the 9th was agreed on as there are many locals and bach owners about. Starting time 2 or 3pm. The \$250 will cover the sausages and cold drinks

for the day. Some fun games to be organised for the event too with the AGM being held at 5pm. We hope that we get a good attendance for this.

15. Laptop for LBBRMC – Michelle was successful in applying for a laptop through the CCC laptops for communities' program. She transferred all LBBRMC documents to this and it can be used for the secretary post holder, teams or zoom meetings etc. Michelle will find out about an inexpensive software program to go onto this to allow for opening old emails etc.
16. Vermin control – Currently Jo is providing this for the hall at no cost. Michelle has suggested we buy some bait boxes and bait from Mitre 10. She will get these in the next few weeks.
17. Blinds – It was agreed to carry these over in the meantime.
18. Dishwasher – agreed this will be a great asset to the hall and the donation from the bach owners committee could go towards this.
19. Post hire hall checks – Donna and Doris will carry these out. Suggested that a checklist be made that can then be used by anyone carrying out the checks. If hall is not cleaned thoroughly there will be a charge to the hirer, as agreed to in the terms and conditions of hire. Donna and Doris to work together in this.
20. AGM – January 9th at 5pm. Jo has indicated that she will be stepping down as Chairperson.
21. Linda and Hannah CCC induction meeting – it was agreed that we may take them up on the offer once the committee has decided on how things will be run in future. Point 5. Jo to ask for more information to see what we will learn from this to determine if we will proceed.
22. Annual Plan – Jo will put forward a submission for this. Two things on the list are Stage 2 of the landscape plan and the chip seal of the drive way.

Any other business

- Cleaning supplies – Michelle has donated a new Kentucky mop bucket; these usually retail from upwards of \$60. She has requested we purchase the mop to go with this and two mop heads. Red for toilets and Green for kitchen. We currently have a big one for the hall but do not want cross contamination and a good system is required if we want to be an Emergency Response Hub. Michelle will get the price for this and report back to the committee.
- A lock is to be purchased from Mitre10 and installed on the big cupboards in the kitchen to lock away concentrate chemicals, excess toilet supplies etc. Bearing in mind that the cleaning products would need to be accessible.
- The Le Bons Bay Hall continues to have good engagement levels. We ask that you like and share this to your personal pages to increase our exposure.
- Michelle purchased a big Sistema storage container that she donated to the hall to store all of the cooking utensils in. This was sitting on the kitchen bench (empty) It has been removed as we have had no hires in, so could this please be returned or replaced
- BBQ tables. Michelle presented a picture of the accessible BBQ tables and mentioned that a lot of people come to the domain to have picnic lunch or seek shelter from the beach. Hannah has followed up and funding is available for two of these which are on a concrete pad, set in the ground so they can be mown around. LBBRMC need to decide where these should be installed.
- Block out blinds. The quote was about \$500 so we will hold off on these in the mean time and investigate other options.

Meeting Closed: 3.50pm