

Cass Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: 20/06/2024

Time: 8.00

Venue: Banks Peninsula Community Board Meeting Room.

Present

Jenny Healey (chair) Chris Nee (Dept Chair) Marjorie Russell (minutes Secretary) Warner Russell, Noraini Abbas, Jeremy Webb, David Taylor, Karen Banwell, Tracy Littlejohn.

In Attendance

Staff members: Paul Devlin, Hannah Murdoch. Tyrone Fields

1. Apologies: Ine Schils. Liz Hales, Dave Tayler, Taka Cuze

2. Declarations of Interest

Hannah Murdoch introduced herself. She is a Community Partnership Ranger. Role: working with community groups and volunteers in the Banks Peninsula area. A new CCC initiative is taking care of maintenance. Perhaps the leader of that group could come to the next Cass Bay reserves Committee meeting.

3. Public Forum

3.1 N/A

4. Confirmation of Minutes

The minutes of both the last meeting and the planning meetings were confirmed Jenny/ Warner

5. Matters Arising

Matters related to Paul Devlin were covered first so he could leave the meeting early.

5.1. Paul reports plants delivered yesterday. Jenny reported plants put out today. 580 plants with their protectors were put in place with assistance of the Conservation Volunteers NZ work skills programme. Jenny and Warner worked with them. We are 250 plants short. Paul reassured us that the plant would be available in the future. Most plants put out were fire resistant.

5.2. Decontaminating work to start on Bunker 10 in the first week in July. New roof will be put on the bunker 10. It will be usable in the future for storage. Paul has a quote, that seemed very reasonable, for the reroofing of this building.

5.3. Map distributed with red and green areas to show areas exclusion Zones, because of Asbestos and proposed planting areas. Paul said there are years worth of planting available. Attach copy of map.

5.4 Paul reports that the dead and falling trees on the West side of Steadfast will be felled by Council staff and John Stevens, the landowner next door.

Jenny said that to protect fences in future there will a 5-10 metre gap between plantings and boundary fence

5.5 There was concern in the meeting of the safety of crossing the Governors Bay Road from lower Cass Bay to Steadfast. Trees need to be trimmed for view. It will be left to council roading engineers as to how to address this issue.

5.6 Warner and Jenny are concerned that the asphalt sealed road up on the Eastern side of Steadfast needs to be repaired. Paul to action with council

5.7 Landscape plan at Pony Point. Paul reports, Pou close to being finished, Pou will likely be gifted by Ngati Wheke to Council. A landscape plan will be developed for the whole of Pony Point by council that will include the Loop track to Pony Point, memorial planting (Noraini requested wheelchair access to Memorial planting) and top of Pony Point including the Pou.

5.8 Proposal to have a meeting to talk with anyone concerned with exposure to asbestos in Steadfast by an expert and possibly Paul Dahl.

5.9 Chris Nee asked, what is the future of buildings at Steadfast that the sea cadets use. Their activity is severely limited with having nowhere to meet. As are the Cass Bay Residents activities which is why our meetings are currently at the Boardroom.

5.10 Easement from Mariners Cove to allow access to the beach and track. Challenges for this with plan because of building and ownership of sections. LTB request was made with council for an easement from the end of Mariners Cove on the section that has not been built on yet.

Jenny has put forward the proposal to put up an information board in the Cass Bay Reserves to explain that these are community projects. These boards would give history/stories of the area and have space to write in when the next Volunteer days etc. are. All agree; Action Hannah

Triannual plan – Paul asked if this has been presented to the Community Board. Seems like it has not. Jenny and Paul to present the three-year plan to the Community Board for endorsement and support. Jenny to follow up,

6. Health and Safety

6.1 Asbestos, present in bunkers at Steadfast was discussed, see above.

7. Correspondence

7.1 None presented.

9. Update from Working Groups

9.1 None presented at this time, so we didn't prolong the meeting. To be discussed at the next meeting.

10. General Business

10.1 Memorial Planting: Plaque and Memorial Event: 28th July from 10-12.

Noraini presented the wording of/ Memorial planting plaque.

Final plan for this plaque needs to be presented to Ngati Wheke for approval and they are to be invited.

Size of Plaque Discussed in meeting. Final size will be decided by Noraini and Council. Wording by Noraini's group

Resolution: Jenny proposes. Seconded Chris Nee. Meeting supports the wording for the plaque for the Memorial planting presented by Noraini. Plaque making Jenny to take the plan of the plaque to Ngati Wheke for approval. Attach wording.

Paul to organise the putting up of the plaque on the memorial site using low grade metal on a wooden background.

Memorial event on 10.00am, 28 July: To make the Memorial planting an official site as it is five years since the planting of the 51 trees. Unveil Metal plaque. (Harry Tayler to be involved). Plan for the day attached.

Jenny is to approach the Community Board to apply for the expense of the plaque for this day, but she needs an invoice before she can do this, from the DRF funds. Invitations to: Muslim community, Nga Wheke, Cass Bay residents. And Dignitaries.

10.2 Planting Days:

This Sunday: planting prepared, see above. Leaders: Jeremy, Warner, Hamish, Jenny.

Rangers will drop off Barbeque and gazebo Sunday. Book barbeque trailer for 7th July planting. Plantings 9.30 to 1.00pm

Storage of cardboard till next planting will be in Warner's garage. Other planting protectors stored in the nursery.

4th July: Conservation volunteers NZ work skills programme, will come for preparation for Planting day 7th

There will be no planting, except poa cita, this season in Eucalyptus/ loop tract area because of shortage of plants.

Maintenance work parties will be needed during the year.

10.3 University Canterbury students – Water qualities project to continue? Dates July. Tracy Littlejohn, Marjorie and Karen Bramwell are interested. Jenny is to send the dates needed to connect with students and team members to them.

10.4 Jenny reported Cattle Damage to the new Summit Road track.

Grazing horses at Pony Point has been unreliable. Need to find some better grazing situation.

10.5 Cholmondeley School: Jenny will provide plants to the school for the children to look after.

10.6 Compliance issue at Cass Bay Walk Way Reserve: Council has spoken to the resident at 8 Cass Bay Place who has developed reserve space into his garden and dumped clay fill. They were told to apply for a licence to occupy. Question to Hannah, Who do we write to? Replacement trees on roadside planting is covered by a different team. Hannah will pursue this.

10.7 Tui: Bringing Tui back to Cass Bay. Warner proposed this as a future project for Cass Bay. Jenny said we have been planting the right natives as a food source for the 20 years.

10.8 Naming of Steadfast; Marjorie proposed that we continue with the process of including/reinstating the Māori name for the Steadfast Valley/area. Consultation with Nga Wheke. Jenny to contact Ngati Wheke officially before taking it to the Community Board.

Other General Business:

11. Next Meeting

Wednesday 7th August. Venue to be advised.

Meeting finished 9.40.