

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

Date: Thursday 12 September 2024

Time: 2.00 pm

Venue: Pigeon Bay Settlers Hall, Pigeon Bay

Present: Murray Walls (Chair), Heather Walls, Helen van Workum, Brenda Graham, Peter Barron

In attendance: Colin Jacka, Chris Figg, Dane Moir, Asif Hussain

1. **Apologies:** Charles Stewart-Robertson, Vincent Luisetti
2. **Declarations of Interest:** Nil
3. **Public Forum:** Nil
4. **Confirmation of Minutes:** Minutes from the meeting held on 6 August 2024 as circulated with the correction of day of meeting are confirmed.

Heather/Peter
Carried.
5. **Matters Arising:**
 - Playground Rings – Parks staff are having difficulty sourcing replacements.
 - Hall Hire Fee – Colin to organise payment.
 - Mower Hire – Pigeon Bay Society declined request
6. **Health and Safety:** Hanging tree limb is low risk. To be taken care of when arborists are next in the area.

7. Correspondence:

Inwards

- Jane Harrison – To meet with working group re community consultation
- Heather Walls – Minutes and meeting notes.
- Banks Peninsula Governance – correction re meeting day.
- Pam Richardson – agreeing to circulate notice of meeting.
- Linda Burkes – Requesting document re becoming a separate entity
- Pigeon Bay Society – accepting donation. Refusing mower hire.
- Rick Jury – ASH submission
- PBBC – Boat club's submission

Outwards

- Minutes circulated
- Linda Burkes – document re becoming separate entity.
- Pam Richardson – notice of meeting.

Correspondence accepted

Brenda /Helen

Carried.

8. Finance/Operational Report: CCC is to give two financial reports per year. At end of summer and financial year.

9. Caretakers Report: As circulated

10. General Business:

- Mowing – Colin to contact current contractor and has sourced mower for use in the reserve. Brenda to thank contractor for his contribution to the upkeep of the reserve.
- Annual site holders – noted their and PBBC's submission re the way forward. Committee will keep working on our submission to the Community Board.
- Triennial Plan – with some minor adjustments this can be signed off at the next meeting.
- Stay nights – Rule 4.2

Murray moved that the committee rescind the motion carried at the September 2023 committee meeting to amend rule 4.2 'ASH to accrue 10 nights on site'.

Murray/Brenda

Carried

Brenda moved that the committee increase the number of compulsory stay nights in rule 4.2 to 14 nights.

Brenda/Peter

Carried

11. Update from Working Groups:

- **Management Structure/Strategic Plan** – Murray, Helen v W, Helen F
Murray and Helen vW met with Community Development Adviser and moving forward will work together for the betterment of the reserve.
- **Waste Water Overflow** – Peter,Chris
- **Shelter** – Peter, Heather
- **Inundation** – Charles
- **Ongoing Plant Maintenance** – Brenda to email Paul Devlin and report on inundation.

Meeting Closed: 4pm

12. Next Meeting:

Date: Friday 11 October

Time: 4pm

Venue: Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay