

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 17 March 2025
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Geoff carter, Bruce Watts, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Nil
Visitors Peter Baron, Jocelyn Peterson (Pigeon Bay Camp)

1. **Apologies** Tracy MacLeod, Jacque McAndrew
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 17 February 2025 be confirmed.
Moved: Geoff Seconded: Ian Carried.
5. **Matters Arising**
Colin gave an update on gaining an exemption to the Reserves Act regarding Annual Site Holders.
6. **Health and Safety**
Wasp numbers are markedly increasing. Colin will check that staff have the right material on hand to treat them.
7. **Correspondence**
Inward Steve Waghorn Builder - enquiry about status of cabin build
Outward: Secretary - letter to all Annual Site Holders re: parking and boat storage
Motion: That the Outward Correspondence be approved.
Moved: Fiona Seconded: Bruce Carried
8. **Staff Financial/Operational Report**
Nil to report except that the revenue for February 2025 is a little lower than for the same period last year.
9. **Update from Working Groups** Nil

Manager's Report

Our fencing contractor is planning to build the fence (with a gate at the back) around the managers' house in the next four weeks.

Once plans to complete the urinal repair, gate water connection and the tank installation on 26 March. Solar Control have quoted for the privacy film to replace the old net curtains in cabins 1, 2 & 3. **(Quote approved, please proceed).**

Pro Flooring have quoted to redo the finish on the floors in the kitchen, women's top bathroom bottom block bathrooms. **(Quote passed to Colin for further action).**

CCC Rep Report

Colin is considering the creation of a new role to support the managers of camps on the peninsula. This person would liaise with Colin.

Colin will be meeting with the Community Board about the continued need for the boat motor wash. He has also heard nothing more about the mitigation work for Pawson's Valley Stream.

10. General Business

Bruce

Site 11 needs tidying up. (Ian to write to the Annual Site Holder)

Large potholes by the entrance are needing repair. Colin will progress this.

Fiona

Fiona and Owen are no longer an Accredited Service Provider to CCC.

Meeting closed at 6.43 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 21 April 2025