

Allandale Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 3rd August 2026

Time: 6:15pm

Venue: Governors Bay Community Centre, Governors Bay

Present

Kerry Turner (KT, Chair). Graham Barrell (GB), Grania Ormond (GO), Jan Millar (JM) Nigel Millar (NM, Community Board) Stuart Weaver (SW) Angeline van Zuilen (AZ, Community Partnership Ranger) and Karen Banwell (KB)

1. Apologies

No apologies were received

2. Declarations of Interest

KT declared that he and his wife have an Airbnb

3. Public Forum

No presentations

4. Confirmation of Minutes

Previous Minutes were confirmed – moved GB, seconded GO - all in favour.

5. Matters Arising

Council Lease

- GB, KB and KT attended an information seminar on the Council proposal to lease council assets to community groups.
- This lease will be for the Governors Bay Community Centre, Allandale Hall, Governors Bay Swimming pool and the Pairman library
- There doesn't seem to be any issues with this arrangement, but a legal opinion will be required before final acceptance.
- KT has filled in an information form and submitted it to the Council.

Shade Sails:

- We previously agreed to proceeding with the amended Shade Sail quote (with the extra posts) using the council grant plus our own funding.

- KT has given the installers the go ahead to try to get the sails in place prior to the wedding bookings next month.

Current Hall Bookings & Activity:

- We currently have 3 weddings booked over the summer, dance classes every Wednesday and Friday, an 80th birthday party, Cubs on Monday nights, the Fete, a ballet exam, and a church group booking over several weeks
- KT still needs to look at double doors to table/chair storage area, which are not closing properly and some loose floor boards.
- KT will also look at the swing doors into the vestibule.
- We decided to not allow bookings for teenage parties.

Safety:

- All Health and Safety systems are up to date and in place with no incidents recorded.

Administration of Bookings, phone, bank account, supplies, etc.:

- Genevieve Bannock is happy to look after the hall bookings. The handover will happen once she is back from holiday.
- Stuart Weaver is the new treasurer of the GBCA and will have an overview of account transactions.

Deck staining:

- The deck staining will be completed when warmer temperatures occur.

Fence removal:

- KT has removed the old fence on the seaward side of the reserve.

Native tree planting:

- 70 Saltmarsh ribbonwood (Plagianthus Divaricates) have been planted so far (out of 200 supplied by the Council)
- AZ has also supplied tree guards and vegetation mats for these trees.
- The guards and mats will be installed and the rest of the trees planted as weather allows.
- KT to let the committee know when he is planting.

Container removal:

- Council has agreed to cut the trees back and remove the container. The container contents have been dumped.
- AZ said she has been in contact with the tree removers.

Window repair

- The window beside the back door was broken a few weeks ago
- KT cleaned up the glass, reported it to the Council and filed a police report.
- KT has followed up and again reported it to the Council.

Accommodation for wedding guests

- GO to check on information to go on local websites/Bay News to advertise the availability of accommodation providers in the Bay for weddings etc held at Allandale Hall (report to NM)

6. Correspondence – GB sent an email regarding the outstanding support that Andrea Wild has been to the community. Reply also received.

7. General Business

- AZ presented some new sign designs for the Allandale carpark
- We briefly discussed the possibility of a viewing platform over looking the intertidal area. (It was thought that approval for the safety of the design would probably be an issue) NM suggested that this could be part of the long-term planning.
- We discussed preparing a brochure containing information on hiring the Allandale Hall (JM to investigate)
- It was noted that a lot of people use the toilets and the reserve for dog walking
- With this high usage in mind, maybe the water supply to the drinking fountain and basin in the toilet could be reinstated (KT to investigate)
- KT to send AZ the photos of the damage done on the lawns beside the Allandale Foreshore path, with the suggestion of roping the access off.
- SW mentioned to AZ that access was required for the Fete through the wire ropes around the Hall carpark.

8. Next Meeting

Monday 7th September 2026 at 7pm at Governors Bay Community Centre.
Meeting closed at 7.00pm.

Actions

Activity	
Rope access from carpark	CCC
Long term planning/vision for the future	All
Finish deck staining	KT
Fix internal doors closing	KT
Shade Sail installation supervision	KT
Window repair overview	KT
Organise tree planting	KT
Wedding Accommodation awareness	GO
Brochure design	JM
Water supply investigation	KT