

Okains Bay Reserve Committee Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 16 April 2025

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

Present: Wayne Kay (Chairperson), Sharon Henderson (Secretary), Graeme Page, Judy Thacker, Lester Fletcher.

In Attendance

Colin Jacka and Amour-Jane Ryan with Kelly Governor and Whitney Cocking via video link.

1. Apologies

Arpo Deer and Nick Thacker.

Moved Graeme/Judy that the apologies be accepted. Carried.

2. Declarations of Interest Nil

3. Public Forum Nil

4. Confirmation of Minutes

Moved Graeme/Lester that the Okains Bay Reserve Committee meeting minutes on 19 February 2025 be confirmed. Carried.

5. Matters Arising

5.1 Okains Bay Reserves Triennial Goals and Operational Plan 2025/26

Colin, Graeme and Arpo attended the Banks Peninsula Community Board meeting in Akaroa and tabled the Okains Bay Triennial & Operational Plan 23-26 which was accepted. Graeme identified Urupa in the paddock, by the Old School.

5.2 Cabin update. Painter will be on site in two weeks to paint the interior and exterior of cabins. Glazier will replace glass in doors next week. Plumbing will be sorted next week and electricity connection is similar to a caravan with 16 amp circuits. Hotwater is gas and suitable appliances will be looked at for best performance options.

5.3 Community Hall Colin to follow up on work desperately needed to prevent further damage to the building.

5.4 Sefton's Park Lease. Felix Dawson CCC has been in contact and a lease will be advertised on the 12 May for anyone interested in leasing the paddock.

6. Health and Safety

6.1 Amour tabled a report which covered cabin update, plant donation from a camper and the community hall.

7. Correspondence

Inward

7.1 Feb 19 email from Asif Hussain re: apology.

7.2 Feb 19 email from Arpo Deer re: apology.

7.3 Feb 19 email from Kelly Governor re: Charlotte Holdsworth to be replaced by Whitney Cocking.

7.4 Feb 25 email from Asif Hussain re: CCC Funding Opportunities and Local Alcohol Policy Webinar. FTA.

7.5 Oct 23 email from Asif Hussain re: BP Meats Site Public Consultation meeting. FTA.

7.6 Feb 28 email from Linda Burkes re: 2025/26 Draft Annual Plan. FTA.

7.7 Mar 5 email from Heather Spreckley re: BPCB upcoming meeting agenda.

7.8 Mar 14 email from Colin Jacka re: video link for online meeting access.

7.9 Mar 17 email from Arpo Deer re: upcoming meeting dates for the year.

7.10 Mar 20 email from Heather Spreckley re: BPCB upcoming meeting agenda.

7.11 Mar 28 email from Asif Hussain re: Submission to CCC Annual Plan. FTA.

7.12 Apr 2 email from Heather Spreckley re: BPCB upcoming meeting agenda.

7.13 Apr 10 email from Linda Burkes re: Draft Annual Plan submissions.

7.14 Apr 14 email from Heather Spreckley re: BPCB upcoming meeting agenda.

Outward

7.1 Oct 17 email to All re: Okains Bay RC Meeting Minutes for 19 February 2025.

8. Staff Financial/Operational Report

Bookings and Budget are tracking well.

9. Update from Working Groups Nil

10. General Business

10.1 Koukourarata Runanga passed the Values Statement Graeme presented to their recent meeting. Graeme would like to present it to Council and the Okeina Advisory Group at Koukourarata Marae and invite Okains Bay Reserve Committee members.

Graeme will consult with marae.

10.2 Graeme suggested the Triennial Plan needs to be prioritised. Discussion re: Triennial Goals, native plants, plant and animal pest control and fencing. Also a suggestion that members take on portfolios to cover different goals within the plan. Members to email Sharon with their priorities in three weeks and Wayne will collate together to form a plan.

Moved Wayne/Graeme that priorities be assessed and sent via email to Sharon and then collated by Wayne. Carried.

10.3 Suggestion by camp staff that alcoves be named after families in appreciation of all the plants that have been donated and planted around the campground.

11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 18 June 2025 at 5 pm in the Okains Bay Campground Office, Okains Bay.

The meeting closed at 6.15 pm.

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Chairperson

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Date