

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 18 March 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** Fiona Barnes
Committee Jacque McAndrew, Bruce Watts, Geoff Carter, Ian Whenmouth
In Attendance: **CCC Representative** Colin Jacka
BPCB Representative Nil
Managers Tracy MacLeod, Dale Hayes
Visitors

1. **Apologies** Nil
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on Monday 19 February 2024 be confirmed.
Moved: Bruce Seconded: Fiona Carried
5. **Matters Arising**
No-one has been out to remedy the problems with the Wi-Fi. The office printer works 9/10, but the office system should be isolated from general usage.
6. **Health and Safety.**
The playground has not been inspected for some time. Should City Care be doing this?
7. **Correspondence**
Inward: John & Denise Brown - request to move annual site. Approved, Ian to respond.
Natasha McDonnell - update on freedom camping rules.
Natasha McDonnell - LTP and suggested actions for Reserve Committees. Ian to respond.
Outward: Natasha McDonnell - request for clarification about freedom camping areas.
Tracy MacLeod - boat storage.
John & Denise Brown - apology for overlooking their request letter.

Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Ian Seconded: Bruce Carried
8. **Staff Financial/Operational Report**
Motion: That the Financial Report as presented be accepted.
Moved: Fiona Seconded: Jacque Carried
9. **Update from Working Groups**
Manager's Report
We need to source a more up-market type of port-a-loo that is more pleasant for users.
Oskar will be installing the last water tank this month.
There was a water leak further up the hill which was flowing into the camp. City Care tested the water and it was chlorine free, therefore not council supply. Dan Burt and an engineer will come out and inspect the problem tomorrow.
A sign has been made to deter people from dumping renovation materials in the rubbish bins.

CCC Rep Report

Colin reported that he has been asked to prepare an options report re: non-compliant Annual Site Holders in camping grounds, which could impact on Duvauchelle.

Colin is now able to commit up to \$ 100,000 for a cabin but three quotes will be required.

There are two options for the Wi-Fi:- a) increase the speed, or b) set up a separate office system, which would mean two connections and involve considerable cost. Still working though this.

10. General Business

Nil

Meeting closed at 6.30 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 15 April 2024