

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 19 August 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present: **Chair** acting Geoff Carter
Committee Jacque McAndrew, Ian Whenmouth, Bruce Watts
In Attendance: **CCC Representative** Nil
BPCB Representative Nil
Managers Nil
Visitors Nil

1. **Apologies** Fiona Barnes, Tracy MacLeod, Colin Jacka
Moved: Ian Seconded: Jacque Carried.
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 15 July 2024 be confirmed.
Moved: Ian Seconded: Geoff Carried.
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**
Inward: Errol O'Daniels - relinquishment of site 75 (Ian to respond)
Outward: Secretary - letter to all Annual Site Holders (via Tracy)
Corina Richmond - dispensation approval
Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Ian Seconded: Bruce Carried
8. **Staff Financial/Operational Report**
Motion: That the Financial Report for July 2024 was not available at this meeting.
Moved: Seconded:
9. **Update from Working Groups**

Manager's Report

Fiona and Owen have trimmed the trees in the campground.

Roger has quoted for the privacy walls for the top female shower block. (If the door is kept shut there is not a problem!)

The camp laundry has a new commercial washing from Spencer Park which is working well.

The terracoat in the Kitchen and men's bathroom is completed, and is now curing.

Casual staff have been arranged to cover the reduced services while Tracy and Kylee are on leave. All Annual Site Holders have been advised.

CCC now require tradesmen to complete a Health & Safety course each year at their own expense (about \$300.00). Some of our tradies have said they are not interested in doing this, which could have severe

ramifications for us in case of emergencies both during regular and evening/weekend hours. This Committee strongly disagrees with this CCC requirement.

Beattie Air have serviced all the air-conditioning units. The two in the kitchen are over 15 years old and need replacing probably over the summer months, and the one in the house was installed in 2010 and needs attention as the fans have stopped working. They will send through quotes for both jobs.

CCC Rep Report

Nil

10. General Business

Geoff: Head of The Bays had a clean-up at and removed two swallow's nests.

Some of the hall chairs are broken and need removing.

The excess crockery will be cleared out.

Also suggested that we have another look at Fiona's draft for our reserve management plan.

Jacque: The bushes by the water tanks have not been attended to.

Bruce: RESERVES ACT 177

INSTRUMENT OF DELEGATION FOR TERRITORIAL AUTHORITIES

Tabled for discussion at the next meeting to help form our submission to the November meeting of the BPCB.

Meeting closed at 6.10 pm

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 16 September 2024